

Cover Letter Template

Deutsche Forschungsgemeinschaft
Equal Opportunities, Research Integrity
and Cross-Programme Development
Frau Miriam Kretzschmar

53170 Bonn

Ref. no.: 29.05.03

(Place, date)

Dear Sir or Madam,

Please find attached the cooperation agreement between (higher education institution [HEI] / non-HEI research institution) and (institution) on implementing the DFG Code of Conduct *Guidelines for Safeguarding Good Research Practice*.

It confirms to the Deutsche Forschungsgemeinschaft (DFG) that (institution) recognises its obligations under the aforementioned cooperation agreement as binding also in relation to the DFG and that it commits to obliging its research staff and research support staff to comply with the rules for safeguarding good research practice.

With kind regards,

(Signature)
(Name of authorised signatory)
(Institution)