

Non-Binding Template

Cooperation Agreement

between

(Institution)

and

(Higher education institution [HEI] / Non-HEI research institution)

on Implementing the DFG Code *Guidelines for Safeguarding Good Research Practice*

Preamble

(Name of institution and brief description)

On (date), (HEI / non-HEI research institution) implemented the DFG Code of Conduct *Guidelines for Safeguarding Good Research Practice* with legally binding effect. The corresponding set of rules is annexed to this agreement.

Article 1:

*Please mark **one** option for implementing the rules of good research practice:*

- The rules of (HEI / non-HEI research institution) for safeguarding good research practice, as in effect, will apply by analogy to (institution). (Institution) will oblige its research staff and research support staff to comply with these rules.
- (Institution) has drafted its own rules for safeguarding good research practice and has obliged its research staff and research support staff to comply with these rules.

*Please mark **one** option for implementing the ombuds system at the institution:*

- The ombudsperson(s) of (HEI / non-HEI research institution) will also be available as contact person(s) to the staff of (institution) in matters of good research practice.
- (Institution) will appoint its own ombudsperson(s) to be available to its staff as contact person(s) in matters of good research practice.

Please mark **one** option for establishing a commission for the investigation of allegations of scientific misconduct:

- The Commission for the Investigation of Allegations of Scientific Misconduct of (HEI / non-HEI research institution) will also be available to (institution). If allegations of research misconduct are raised against staff members of (institution), they will be handled by the relevant committees of (HEI / non-HEI research institution) in accordance with applicable procedural regulations currently in effect. The responsibility of the (head of the HEI / non-HEI research institution) then transfers to the (head of the institution).
- (Institution) will establish its own commission for the investigation of allegations of scientific misconduct.

Article 2:

The agreement will take effect on (date) after both parties have signed it.

Place, date

(Signature)

(Name of authorised signatory)
(Institution)

(Signature)

(Name of head of institution)
(HEI / non-HEI research institution)