

Proposal Data and Obligations – Project Proposals

Please note: This form should only be used if an electronic proposal submission via elan is not possible. If you are submitting your proposal via elan, you will be asked to enter the information directly into the electronic proposal form.

[First name last name, city of all applicants]

[Project title]

I. Proposal data

1 Type of proposal

Check the appropriate programme and proposal category.

Programme

[]

Proposal category

New proposal

[]

Renewal proposal

[]

2 Proposal information

2.1 Title/duration

Enter the title of your research project in German and in English (up to 300 characters each).

Title (in German)

[Text]

Title (in English)

[Text]

Please state the duration for which you request funding. Note the maximum funding period per proposal in the programme for which you are applying.

[number] months

2.2 Subject classification

Funding proposals submitted to the DFG are evaluated by review boards in which various subject areas are represented. Please suggest the primary subject area of your proposal. The DFG's subject-area system can be found at http://www.dfg.de/en/dfg_profile/head_office/structure/programme_contacts/index.jsp

Subject area:

[Text]

Optionally, you may suggest additional subject areas here:

[Text]

2.3 Supplemental Classification

You may assign one or more supplemental categories here. For more information, please refer to the relevant supplementary instructions under

http://www.dfg.de/foerderung/programme/einzelfoerderung/sachbeihilfe/formulare_merkblaetter/index.jsp

For international collaborations that are non-call related or those without special supplementary proposal instructions, please select the category "General International Cooperation".

- General international research Cooperation
- Transfer Project
- Cooperation with Developing Countries
- Long-Term Project
- Biodiversity
- Middle East collaboration
- D-Süd Project (LAV)

2.4 Keywords

Please characterise your project using appropriate keywords. Please enter at least one keyword:

Keywords (in German):

[Text]

Keywords (in English):

[Text]

2.5 Countries

If the topic of your project relates to other countries, enter the most important ones here. (Do not include international collaborations here.)

[Text]

2.6 Summary

Please provide a short, plain-language summary of the key objectives of your project (up to 3,000 characters):

Summary (in German)

[Text]

Summary (in English)

[Text]

3 Participating individuals

3.1 Applicants

Please provide the following information only for persons who will request funding:

Academic degree/title: [Text]
 First name: [Text]
 Last name: [Text]
 Nationality: [Text]
 Gender: m f
 Date of birth: [DD.MM.YYYY]
 German-speaking: y n
 E-mail address: [Text]
 Telephone: [Text]

Address of the institution that will host the proposed project:

[Text]

Please enter the address for correspondence, if different from the research center:

[Text]

3.2 Other participating individuals

Please list researchers from Germany or abroad who will assume **significant project responsibility**. These individuals will not be applying for their own funding or be funded through the project. If funding is approved, the names of participating individuals will be included in GEPRIS, the DFG's online project database (www.dfg.de/gepris).

Researchers participating in this programme can be assigned the following roles:

- Co-applicant: researchers at universities and research institutions **in Germany** who, in addition to the applicants, also assume project responsibility.
- Cooperation partner: **international** collaboration partners.

Please list their project contributions in the Project Description. Additional individuals participating in the project may also be included **there**.

(Application partners in knowledge exchange projects should be entered under the section Participating Institutions.)

Please provide the following information for each participating individual.

Co-applicant or
 Cooperation partner

Academic degree/title: [Text]
 First name: [Text]
 Last name: [Text]
 Nationality: [Text]
 Gender: m f

Date of birth: [DD.MM.YYYY]

German-speaking: y [] n []

E-mail address: [Text]

Telephone: [Text]

Address:

[Text]

4 Participating institutions

If your project involves other institutions as application partners, please list them here and include their complete addresses. Should the proposal be approved, the names of participating institutions will be included in GEPRIS, the DFG's online project database (www.dfg.de/gepris).

[Text]

II. Concluding Information

In submitting this proposal to the Deutsche Forschungsgemeinschaft (DFG), all applicants agree to

- adhere to [the principles of good scientific practice](#). The [DFG's Rules of Procedure for Dealing with Scientific Misconduct](#) (Verfahrensordnung der DFG zum Umgang mit wissenschaftlichem Fehlverhalten – VerfOwF) apply.
- have adhered to the [guidelines regarding publication lists and bibliographies](#).
- inform the DFG immediately of any changes to the information provided.
- observe all relevant laws, regulations and guidelines that pertain to the project and in particular to attain all necessary approvals, certifications, etc., in a timely manner.
- use the grant exclusively and in a targeted manner to realise the funded project, to conform to the [relevant regulations of the DFG](#), and in particular not to use the grant to finance core support.
- submit research progress reports according to the dates specified in the award letter and to present financial accounts to the [DFG detailing the use of funds](#).
- **and if applicable**
 - inform the DFG immediately if funding for this project is requested from a third party. Proposals requesting major instrumentation and/or those previously submitted to a third party must be mentioned in the Project Description.
 - inform your university's DFG liaison officer about the proposal submission.
 - plan and conduct any **experiments involving humans**, including identifiable samples taken from humans and identifiable data, in compliance with the most current versions of the German Embryo Protection Act (Embryonenschutzgesetz), Stem Cell Act (Stammzellgesetz), Pharmaceutical Drugs Act (Arzneimittelgesetz), Medical Devices Act (Medizinproduktegesetz), and Declaration of Helsinki.
 - adhere to the regulations and provisions of the Animal Protection Act (Tierschutzgesetz) and the Experimental Animals Ordinance (Versuchstierverordnung).
 - examine whether the proposed project involves dual use research of concern and if so, to weigh the benefits of pursuing this work against the risks of potential misuse and to implement measures to minimise these risks.
 - adhere to the provisions of the Genetic Engineering Act (Gentechnikgesetz) with regard to experiments involving genetically modified organisms (GMO).

[] I/We accept the declarations and obligations listed above. I am/We are familiar with the content of the DFG's Rules of Procedure for Dealing with Scientific Misconduct (Verfahrensordnung der DFG zum Umgang mit wissenschaftlichem Fehlverhalten – VerfOwF) and understand and accept that these Rules of Procedure are legally binding for me/us.

The DFG takes the protection of your personal data very seriously. Please note the DFG's data protection notice on research funding, which can be viewed and downloaded at www.dfg.de/privacy_policy. In signing the compliance form, you confirm that you have read the DFG's data protection notice. Please forward this information to those individuals whose data will be processed by the DFG because they are mentioned in your proposal.

Before this proposal can be processed, the DFG requires signatures from all applicants listed above certifying that they accept and will comply with the conditions and obligations as stated.

Multiple applicants may sign and submit this form jointly; they may also submit a signed copy of this form separately.

Date/City	Name	Signature(s) (all applicants)
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