Template

for a Final Report under the Individual Grants Programme: Heisenberg Programme

Disclaimer: The English translation of this document is provided for informational purposes. In the event of a discrepancy between the English and the German versions, the German text takes precedence.

DFG

Preliminary Note

The Heisenberg Programme enables outstanding researchers who meet all the requirements for appointment to a long-term professorship to prepare for an academic leadership position and spend this time working on advanced research topics. All grant recipients are required to submit a final report at the end of the project. In this way, they enable the DFG to perform an audit of the use of funds in accordance with the programme guidelines and report on the results of the funding to its funding bodies. The report also serves to assess the success of funding and provides a basis for evaluating funding programmes. In principle, reports must cover the entire funding period, even if individual project phases have already been reported on in connection with renewal proposals or interim reports. The report must be understandable without referring to additional literature. The text of the report is the sole basis for evaluation.

Deadline, Form and Scope

The final report must be submitted to the DFG within three months of the end of the funding period.

The final report comprises a public part (sections 1-4) and a non-public part (section 5). Sections 1-4 can be published by the authors of the report in a suitable repository of their choice on a voluntary basis. The DFG welcomes publication and provides report authors with detailed publication instructions once the report has been approved. See here for details:

www.dfg.de/final_reports_publication

The aim of publishing the report is to make the (scientific) results arrived at freely available to the subject-specialist communities and the public outside the usual publication channels. The non-public part of the report (section 5) is intended solely for the reviewers and the DFG's Head Office and statutory bodies.

The final report must be submitted as a PDF file via the elan portal without any password protection or access restrictions.

elan.dfg.de

It is to be written in German or in English (whichever was used for the proposal), in A4 format, Arial 11 point, line spacing 1.5.

Length:

- The entire report (sections 1-5) should not exceed 15 pages,
- The public part of the report (sections 1-4) should not exceed 10 pages.

Process

The entire report undergoes a formal check by the DFG Head Office and is then externally reviewed. If the report is accepted, feedback is sent to the report authors with detailed instructions on how to publish the public part (sections 1-4) of the report. Comments from the review are also shared.

Sections 2 (summary) and 4 (published project results) of the final report are also made available on the internet by the DFG via the GEPRIS information system. It is possible to object to the publication of extracts in GEPRIS by submitting a written statement to the department responsible along with the final report.

Data Protection

If you will be transmitting the personal data of third parties as part of your final report, you ensure that doing so is in compliance with data protection laws.
Please note the DFG's Data Protection Notice for Research Funding, which you can access at www.dfg.de/privacy_policy. If necessary, please also forward this information to those individuals whose data will be processed by the DFG due to their involvement in your project.

<p align="center">www.dfg.de/privacy_policy</p>

Template

The following template is intended to support you in preparing the final report. Sections printed in black provide the structure of the report, while passages printed in grey provide additional information. When compiling the report, please replace grey passages with text.

<PUBLIC PART>

<FILE>

<This section is intended for reviewers and the DFG's Head Office and statutory bodies, but it may be published by the author of the report on a voluntary basis.>

FINAL REPORT

1   General Information

DFG reference number: <Your DFG reference number>

Project number: <You will find this in the award letter.>

Topic:

Name of the applicant:

Official address(es):

Reporting period (entire funding period):

Early termination of funding as a result of taking up a permanent professorship: Yes __ or No __

2   Summary

<Provide a complete, generally understandable summary in German and English (maximum 3,000 characters each) in which you present an overview of the topic and describe the relevance of the research findings you obtained during the funding period to the interested public.>

3   Optional: Scientific Progress Report

<This section does not apply to the Heisenberg Programme since it does not involve project funding. However, you may optionally use this space to report on the research progress made in connection with the funding and the scientific results of the projects you worked on during the funding period.

If you received other DFG funding in parallel (e.g. research grants), a complete final report must be submitted separately for each of these. >

4   Published Project Results

<List here the main results that have emerged directly from the project and have been published; include the DOI (Digital Object Identifier), ISBN or other persistent identification number wherever possible. If this is not available, please provide the direct link. If the medium permits, publications must contain a reference to DFG funding (e.g. by means of a funding acknowledgement) and the project number. Structure the published project results as follows:

4.1 Category A – Articles in peer-reviewed journals, contributions to peer-reviewed conferences or to anthology volumes, and book publications

<In this category please enter articles in peer-reviewed journals, contributions to peer-reviewed conferences or to anthology volumes, and book publications (see also DFG form 1.91). Open access publications should be designated accordingly.>

4.2 Category B – Any other form of published results

<Here you can cite any other form of published research results and findings. This may include contributions to non-peer-reviewed conferences, articles on preprint servers, data sets, protocols of clinical trials, software packages, blog contributions, infrastructures or transfer. You may also indicate other forms of academic output here, such as contributions to the (technical) infrastructure of an academic community (including in an international context) and contributions to science communication.>

4.3   Patents (applied for and granted)

<NON-PUBLIC PART>

5   Further information on career path, research activity, qualifications and outlook

<This section is intended for reviewers and for the DFG's Head Office and statutory bodies; it is not intended for publication.>

<Address the following points in your report:

- Qualification for appointment to a long-term professorship, career path in the course of funding, choice of variants and any changes of variant
- Integration in the research institution(s) and, where applicable, involvement in teaching
- Preparation for taking on an academic leadership position, applications for professorships or comparable positions
- Further development of an individual research profile and, where applicable, acquisition of, participation in or implementation of third-party funded projects
- Description of the research infrastructures used and, where applicable, established by the project (e.g. with regard to instrumentation, research data)
- Implementation of scientific events, science communication measures
- Information on other persons involved in the research, cooperation partners
- Where applicable, potential follow-up studies or indication of potential applications, in particular with regard to knowledge transfer
- Information on the qualification of persons in early career stages in connection with the funding (e.g. doctorates, post-doctoral lecturing qualifications) >

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