Information for persons nominated to be granted the right to vote on an individual basis in the 2023 DFG Review Board Election pursuant to § 2 No. 4 Election Regulations¹

Dear Sir or Madam,

You are being or have been nominated by a research institution to be granted the right to vote on an individual basis in the election of members to review boards of the Deutsche Forschungsgemeinschaft (DFG, German Research Foundation).

1. What is the right to vote on an individual basis?
For a person to be able to cast a vote in the review board election, they must meet the requirements for the right to vote. One such requirement is affiliation with a voting centre. Approximately 99 percent of those eligible to vote in review board elections are engaged in academic research at research institutions which have voting centres. The few researchers who are not engaged in academic research at such institutions with voting centres can be nominated to be granted the right to vote on an individual basis providing the relevant requirements are met (individual voters). The DFG establishes a voting centre for these

¹Election Regulations for the Election of the Members of the Review Boards of the Deutsche Forschungsgemeinschaft (DFG, German Research Foundation) – DFG form 70.01 – 09/21
individual voters and provides them with the election documents in good time before the election.

2. **Who is able to put forward such nominations?**

A research institution may nominate persons to be granted the right to vote on an individual basis if that institution meets the following requirements and also expressly confirms that it meets these requirements when submitting the nomination:

- Integration in the German research system
- Funding on a non-profit or entirely public basis
- Members of the institution are permitted free publication of research results in a generally accessible form

This includes all voting centres involved in the 2023 Review Board Election. For a full list of voting centres involved in the 2023 Review Board Election, see the section on the nomination of individual voters (available in German only) on the election portal [www.dfg.de/fk-wahl2023](http://www.dfg.de/fk-wahl2023).

3. **Who is eligible for nomination?**

Nominees must meet the following requirements:

a. Only those who are not engaged in academic research at an institution with a voting centre may be nominated to be granted the right to vote on an individual basis. In particular, this also includes persons conducting research exclusively at affiliated institutes (AN-Institute) who are not automatically entitled to vote via the voting centre (exception: legally independent university hospitals, if these are affiliated institutes). Researchers who conduct their research at institutions with voting centres are already entitled to vote via their voting centre – providing the relevant requirements are met – and receive their election documents from that voting centre.

b. The requirements set out in § 2 No. 2 and No. 4 a) of the Election Regulations must be met:

The person must be engaged in an academic research activity (this can also include persons without an employment relationship, such as emeriti, those who hold a fellowship, etc. Here it is not sufficient to be involved solely in a teaching activity, e.g. in connection with a teaching assignment, or as a result of holding an honorary professorship which does not currently involve a research activity in the relevant period)
• on the first day of the election period and not limited to this day
• as a professor (including persons with junior professorships) or as a researcher who has successfully passed their oral doctoral exam before the first day of the voting period and who has completed their studies
• and be integrated in the German research system as well as permitted to publish freely the findings of their academic research

4. Can I oppose the nomination?
If you are not interested in being granted the right to vote on an individual basis, please let us know. To do so, contact:
fachkollegienwahlen@dfg.de
or write to the following address by post:
Deutsche Forschungsgemeinschaft e.V.
attn. Ms. Wibke Heinecke
Kennedyallee 40
53175 Bonn

5. How is my data processed?
For information on the processing of your personal data and in particular regarding your various rights as a data subject, see the attachment “Data protection information for participants in DFG review board elections” or consult the DFG website at www.dfg.de/privacy_policy.

For further information about the review board election, see the DFG election portal at www.dfg.de/fk-wahl2023.

Yours sincerely,

Wibke Heinecke