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Proposal Template

for the Establishment of a Collaborative Research Centre

Disclaimer: The English translation of this document is provided for informational purposes. In the event of a discrepancy between the English and the German versions, the German text takes precedence.







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Preliminary Note

This template offers guidance in preparing a proposal for a Collaborative Research Centre or a

CRC/Transregio.

Please refer to the annotated German version for detailed information on all sections and

templates.

Texts printed in grey serve as form fields and should be replaced by your own text, while text print-

ed in black should also appear in the final version. Passages that apply only to a CRC/Transregio,

but not to local Collaborative Research Centres, are shaded in blue.

Proposals are to be submitted in DIN A4 format and may not exceed 400 pages.

DFG

Proposed Collaborative Research Centre <number> <title>

<coordinating university>

< for CRC/Transregio: other applicant university/universities >

Funding Proposal <period>

Proposal for the Establishment and Funding of Collaborative Research Centre <number>

<title>

for

Coordinating university:

<name>

Other applicant university/universities:

<name(s)>

Spokesperson of the Collaborative Research Centre:

<academic degree, first name, surname>

- <work address>
- <phone number>
- <e-mail address>

Management or office of the Collaborative Research Centre:

<academic degree, first name, surname>

- <work address>
- <phone number>
- <e-mail address>

<place and="" date=""></place>	<signature> <name> (Spokesperson of Collaborative Research Centre)</name></signature>
<place and="" date=""></place>	<signature> <name> (Rector, chancellor or president of applicant university)</name></signature>
<pre><place and="" date=""></place></pre>	<pre><signature> <name> (Rector, chancellor or president of co-applicant university)</name></signature></pre>

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1 General information

1.1 Key data

1.1.1 Governing bodies of the Collaborative Research Centre

1.1.2 Project leaders

Project leaders	Gender	Year of birth	Doctorate obtained in	Home institution, location	Project
<in alphabetical="" order=""></in>	<m, d="" f,=""></m,>		<year></year>		<code></code>

1.1.3 Participating institutions

1.1.4 Project groups and projects

Project	Title	Research area	Project leader(s), institute(s), location(s)
<code></code>			

- 1.2 Research profile of the Collaborative Research Centre
- 1.2.1 Summary of the research programme
- 1.2.2 Detailed presentation of the research programme
- 1.2.3 Positioning of the Collaborative Research Centre within its general research area
- 1.2.4 National and international cooperation and networking
- 1.3 Research profile of the applicant university/universities
- 1.3.1 Strategy and planning
- 1.3.2 Staff situation
- 1.3.3 Research infrastructure
- 1.4 Support structures
- 1.4.1 Researchers in early career phases
- 1.4.2 Gender equality and family-friendly policies

A. Research Staff

	First Funding Period	
	Intended female share [%]	
Doctoral researchers		
Postdoctoral researchers		

B. Project Leaders

Position	First Funding Period			
	Number of men/women		Proportion of wo- men [%]	
	m	W		
Postdoctoral researchers				
Group leaders, junior				
group leaders, junior				
professors				
Professors C3/W2				
Professors C4/W3	·			
Total				

1.4.3 Knowledge transfer and public relations

1.5 Other sources of third-party funding for project leaders

Project leader	Project	Project title	Funding period	Funding agency
	<code></code>			

2 Existing funds and requested funds

2.1 Existing funds

2.1.1 Overview of direct costs available

Financial year	Core support provided by applicant University/universities	Core support provided by other participating institutions	Other funds	Total
<year 2=""></year>				
<year></year>				
<year></year>				
<year></year>				
<year 1=""></year>				
Total				

⁽All figures in thousands of euros)

2.1.2 Overview of existing staff

Category	Number of persons	
	at the applicant universi- ty/universities	at other participating institutions
Professors		
Junior research group leaders		
Postdoctoral researchers		
Doctoral researchers		
Other research staff		
Non-research staff		
Student and graduate assistants		

2.1.3 List of existing instrumentation

Project	Description of instrumentation	Year of purchase	Cost of purchase	Source of funding
<code></code>				

⁽All figures in thousands of euros)

2.2 Requested funds

2.2.1 Overview

Financial		Funding for							
year	Staff	Direct costs	Instrumentation	Fellowships	owships Global funds				
<year 2=""></year>									
<year></year>									
<year></year>									
<year></year>									
<year 1=""></year>									
Total									

(All figures in thousands of euros)

2.2.2 Overview of funds requested for staff

Project		<	year	/2>			<	year	>			<	yeaı	^>			<y6< th=""><th>ear></th><th></th><th></th><th colspan="3"><year 1=""></year></th><th></th></y6<>	ear>			<year 1=""></year>			
	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants
<code></code>																								
<code></code>																								
<code></code>																								
Z																								
Total																								

In the individual projects, funding for doctoral researchers is requested for <x>% positions.

2.2.3 Overview of funds requested for instrumentation

Project	Description of instru-		Funds requested for								
	mentation	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>					
<code></code>		<pre><price item="" per=""></price></pre>									
Total											

(All figures in thousands of euros, including VAT, transportation, etc.)

2.3 Upkeep of laboratory animals

Project	Species	Quantity	Average number of weeks kept	Housing costs per animal per week	Purchasing costs per animal	Requested funds	Existing funds
<code></code>							
Total							

(All figures in euros)

<Single items of equipment costing more than €10,000 (gross) are considered instrumentation.>

3 **Project details**

- <The following templates are provided:

 Research or Service Project (page 14)

 Integrated Research Training Group (page 18)
- Integrated Research Training Group (page 1)
 Information Infrastructure Project (page 21)
 Public Relations Project (page 25)
 Transfer Project (page 28)
 Central Administrative Project (page 32)>

A Template for a Research or Service Project

<This template is to be used for both research and service projects.>

3.1 General information about Project <code>

3.1.1 Project title: <text>

3.1.2 Research area(s): <text>

3.1.3 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>

<complete work address; for institutions in Germany, please use German name>

<phone number>

<e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually secured for the duration of the proposed funding period? <yes/no>

Do any of the above-mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the positions of the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <pe>

<lf no:> <type and source of funding:>

3.1.4 Legal issues

This project includes

1.	research on human subjects or human material.	<yes no=""></yes>
	<if applicable:=""> A copy of the required approval of the responsible ethics commit-</if>	
	tee is included with the proposal.	<yes no=""></yes>
2.	clinical trials.	<yes no=""></yes>
	<if applicable:=""> A copy of the studies' registration is included with the proposal.</if>	<yes no=""></yes>
3.	experiments involving vertebrates.	<yes no=""></yes>
4.	experiments involving recombinant DNA.	<yes no=""></yes>
5.	research involving human embryonic stem cells.	<yes no=""></yes>
	<if applicable:=""> Legal authorisation has been obtained.</if>	<yes no=""></yes>
6.	research concerning the Convention on Biological Diversity.	<yes no=""></yes>
7.	investigations involving dual use research of concern.	<yes no=""></yes>
	<if applicable:=""> A copy of the statement by the institution's research ethics committee is included with the proposal.</if>	<yes no=""></yes>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of research and preliminary work

3.3.2 Project- and subject-related list of publications

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Relevance of sex, gender and/or diversity

<Where applicable, please describe whether and to what extent the sex and/or gender

- of researchers
- of persons under study
- of individuals affected by the implementation of research results
- of animals under study
- with regard to samples taken from humans or animals
- in other respects

is relevant to the research project (methods, work programme, objectives, etc.).

Where applicable, please also describe whether and to what extent diversity in terms of, for example, the state of health, ethnic background or culture of

- researchers
- persons under study
- individuals affected by the implementation of research results
- or diversity in other respects

may be significant for the research project (methods, work programme, objectives, etc.). Please explain to what extent these or similar considerations may also be relevant to animals under study or samples taken from humans or animals. Additional information is available at:

www.dfg.de/diversity dimensions

3.8 Project funding

3.8.1 Previous funding

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and is to be integrated into the Collaborative Research Centre. <Or:> A funding proposal for this project has been submitted under another DFG programme (reference number <x>). <Or>: This project is currently not funded and no funding proposal has been submitted.

3.8.2 Requested funding

Funding for	<year <="" th=""><th>2></th><th><year< th=""><th>^></th><th><year< th=""><th>^></th><th><yea< th=""><th>r></th><th><year <="" th=""><th>/1></th></year></th></yea<></th></year<></th></year<></th></year>	2>	<year< th=""><th>^></th><th><year< th=""><th>^></th><th><yea< th=""><th>r></th><th><year <="" th=""><th>/1></th></year></th></yea<></th></year<></th></year<>	^>	<year< th=""><th>^></th><th><yea< th=""><th>r></th><th><year <="" th=""><th>/1></th></year></th></yea<></th></year<>	^>	<yea< th=""><th>r></th><th><year <="" th=""><th>/1></th></year></th></yea<>	r>	<year <="" th=""><th>/1></th></year>	/1>
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage=""></category,>										
<category, percentage=""></category,>										
Total										
Direct costs	Sum)	Sum)	Sum)	Sum	า	Sum	ı
<category></category>										
<category></category>										
Total										
Instrumentation	Sum)	Sum)	Sum	1	Sum	า	Sum	1
<category></category>										
<category></category>										
Total										
Grand total										

(All figures in euros)

3.8.3 Requested funding for staff

	Se- quen- tial no.	Name, aca- demic degree, position	Field of re- search	Department of university or non-university institution	Project commit- ment in hours per week	Category	Funding source
Existing staff							
Research staff							<e.g. fellow-="" grant,="" mpi,="" ship="" university,=""></e.g.>
						/	
Non-research staff						$/\!/\!/\!/$	
Requested staf	f						
Research staff							
Non-research							
staff							

Job description of staff for the proposed funding period (supported through existing funds):

- <sequential number according to table above> <name>
- <job description>

Job description of staff for the proposed funding period (requested funds):

- <sequential number according to table above> <name>
- <job description>

3.8.4 Requested funding of direct costs

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
<pre><institution, applicable:="" if=""> ex- isting funds from <funding source=""></funding></institution,></pre>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

< Description and justification of	of item>	EUR	<sum></sum>
< Description and justification of	of item>	EUR	<sum></sum>

<category> for financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<etc.>

3.8.5 Requested funding for instrumentation

<category> for financial year <year/2>

<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		
<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		

<category> for financial year <year>

<description (with="" and="" applicable)="" class="" designation="" if="" item="" justification="" of="" performance="" type=""></description>	EUR	<sum></sum>
<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		

<etc.>

B Template for an Integrated Research Training Group

3.1 General information about Project MGK

3.1.1 Title: Integrated Research Training Group

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality><complete work address; for institutions in Germany, please use German name><phone number><e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually secured for the duration of the proposed funding period?

Do any of the above-mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the position(s) of the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.2 Summary

- 3.3 Qualification programme
- 3.4 Management and supervision
- 3.5 Environment of the Integrated Research Training Group
- 3.6 Project funding
- 3.6.1 Previous funding

3.6.2 Existing funds

Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non-university institution	Project commit- ment in hours per week	Funding source
					<e.g. universi- ty, MPI, grant, fellow- ship></e.g.
	quen- tial	quen- tial demic degree, position	quen- tial demic degree, research position	quen- demic degree, research ty or non-university institution	quen- tialdemic degree, positionresearch researchty or non-university institutionment in hours per week

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name> <job description>

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
<pre><institution, applicable:="" if=""> existing funds for direct costs from <funding source=""></funding></institution,></pre>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.6.3 Requested funding

Funding for	<y€< th=""><th>ear/2></th><th><y(< th=""><th>ear></th><th><y6< th=""><th colspan="2"><year></year></th><th colspan="2"><year></year></th><th colspan="2"><year> <year></year></year></th><th colspan="2"><year></year></th><th>ar/1></th></y6<></th></y(<></th></y€<>	ear/2>	<y(< th=""><th>ear></th><th><y6< th=""><th colspan="2"><year></year></th><th colspan="2"><year></year></th><th colspan="2"><year> <year></year></year></th><th colspan="2"><year></year></th><th>ar/1></th></y6<></th></y(<>	ear>	<y6< th=""><th colspan="2"><year></year></th><th colspan="2"><year></year></th><th colspan="2"><year> <year></year></year></th><th colspan="2"><year></year></th><th>ar/1></th></y6<>	<year></year>		<year></year>		<year> <year></year></year>		<year></year>		ar/1>
Staff	Quan- tity	Sum	Quan- tity	Sum	Quan- tity	Sum	Quan- tity	Sum	Quan- tity	Sum				
<pre><category, centage="" per-=""></category,></pre>														
Direct costs	S	Sum	Sum		Sum		Sum		Sum		Sum		S	um
<category></category>														
<category></category>														
Total														
Fellowships														
Global funds	Sum		S	Sum		Sum		Sum		Sum				
<category></category>														
Grand total														

(All figures in euros)

3.6.4 Requested funding for staff

Coordination for financial year <year/2>

< Description and justification of	item>	EUR	<sum></sum>
<description and="" justification="" of<="" p=""></description>	item>	EUR	<sum></sum>

Coordination for financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

3.6.5 Requested funding for direct costs

<category> for financial year <year/2>

<de< th=""><th>scription and justification of item></th><th>EUR</th><th><sum></sum></th></de<>	scription and justification of item>	EUR	<sum></sum>
<de< td=""><td>scription and justification of item></td><td>EUR</td><td><sum></sum></td></de<>	scription and justification of item>	EUR	<sum></sum>

<category> for financial year <year>

_	transfer j		
	<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
	<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

3.6.6 Requested funding for fellowships

Short-term fellowships for financial year <year/2>

<type (month="" average="" average<="" duration="" fellows,="" fellowship,="" number="" of="" person),="" th=""><th>EUR</th><th><sum></sum></th></type>	EUR	<sum></sum>
monthly allowance (in euros / person), justification>		
<type (month="" average="" average<="" duration="" fellows,="" fellowship,="" number="" of="" person),="" td=""><td>EUR</td><td><sum></sum></td></type>	EUR	<sum></sum>
monthly allowance (in euros / person), justification>		

Short-term fellowships for financial year <year>

<type (month="" average="" average<="" duration="" fellows,="" fellowship,="" number="" of="" person),="" th=""><th>EUR</th><th><sum></sum></th></type>	EUR	<sum></sum>
monthly allowance (in euros / person), justification>		
<type (month="" average="" average<="" duration="" fellows,="" fellowship,="" number="" of="" person),="" td=""><td>EUR</td><td><sum></sum></td></type>	EUR	<sum></sum>
monthly allowance (in euros / person), justification>		

3.6.7 Requested global funds

<category> for financial year <year/2>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<category> for financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

C Template for an Information Infrastructure Project

3.1 General information about Project INF

3.1.1 Title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
<complete work address; for institutions in Germany, please use German name>
<phone number>
<e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually secured for the duration of the proposed funding period?

Do any of the above-mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the position(s) of the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar):

<lf no:> <type and source of funding:>

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material.	<yes no=""></yes>
	<if applicable:=""> A copy of the required approval of the responsible ethics commit-</if>	
	tee is included with the proposal.	<yes no=""></yes>
2.	clinical trials.	<yes no=""></yes>
	<if applicable:=""> A copy of the studies' registration is included with the proposal.</if>	<yes no=""></yes>
3.	experiments involving vertebrates.	<yes no=""></yes>
4.	experiments involving recombinant DNA.	<yes no=""></yes>
5.	research involving human embryonic stem cells.	<yes no=""></yes>
	<if applicable:=""> Legal authorisation has been obtained.</if>	<yes no=""></yes>
6.	research concerning the Convention on Biological Diversity.	<yes no=""></yes>
7.	investigations involving dual use research of concern.	<yes no=""></yes>
	<if applicable:=""> A copy of the statement by the institution's research ethics com-</if>	<yes no=""></yes>
	mittee is included with the proposal.	

3.2 Summary

3.3 Research rationale

3.3.1 State of the art and preliminary work

3.3.2 Project- and subject-related list of publications

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funding

3.7.1 Previous funding

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and is to be integrated into the Collaborative Research Centre. <Or:> A funding proposal for this project has been submitted under another DFG programme (reference number <x>). <Or>: This project is currently not funded and no funding proposal has been submitted.

3.7.2 Requested funding

Funding for	<year <="" th=""><th>2></th><th><year< th=""><th>î></th><th colspan="2"><year></year></th><th colspan="2"><year></year></th><th><year <="" th=""><th>′1></th></year></th></year<></th></year>	2>	<year< th=""><th>î></th><th colspan="2"><year></year></th><th colspan="2"><year></year></th><th><year <="" th=""><th>′1></th></year></th></year<>	î>	<year></year>		<year></year>		<year <="" th=""><th>′1></th></year>	′1>
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage=""></category,>										
<category, percentage=""></category,>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category></category>										
<category></category>										
Total										
Instrumentation	Sum		Sum		Sum		Sum		Sum	
<category></category>										
<category></category>										
Total						-				-
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff

	Se- quen- tial no.	Name, academic degree, position	Field of re- search	Department of university or non-university institution	Project commit- ment in hours per week	Category	Funding sourced
Existing staff							
Research staff							<e.g. univer-<br="">sity, MPI, grant, fellow- ship></e.g.>
Non-research							
staff						//	
Requested sta	aff						
Research							
staff							
Non-research							
staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff for the proposed funding period (requested funds):

<sequential number according to table above> <name>

<job description>

3.7.4 Requested funding of direct costs

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
<institution, applicable:="" if=""> existing funds from <funding source=""></funding></institution,>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<category> for financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<etc.>

3.7.5 Requested funding for instrumentation

<category> for financial year <year/2>

<description (with="" and="" applicable)="" class="" designation="" if="" item="" justification="" of="" performance="" type=""></description>	EUR	<sum></sum>
<description (with="" and="" applicable)="" class="" designation="" if="" item="" justification="" of="" performance="" type=""></description>	EUR	<sum></sum>

<category> for financial year <year>

<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		
<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		

<etc.>

D Template for a Public Relations Project

3.1 General information about Project Ö

3.1.1 Title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
<complete work address; for institutions in Germany, please use German name>
<phone number>
<e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually secured for the duration of the proposed funding period?

Do any of the above-mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the position(s) of the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar):

<lf no:> <type and source of funding:>

3.1.3 Legal issues

This project includes

	· / · · / · · · · · · · · · · ·	
1.	research on human subjects or human material.	<yes no=""></yes>
	<if applicable:=""> A copy of the required approval of the responsible ethics commit-</if>	
	tee is included with the proposal.	<yes no=""></yes>
2.	clinical trials.	<yes no=""></yes>
	<if applicable:=""> A copy of the studies' registration is included with the proposal.</if>	<yes no=""></yes>
3.	experiments involving vertebrates.	<yes no=""></yes>
4.	experiments involving recombinant DNA.	<yes no=""></yes>
5.	research involving human embryonic stem cells.	<yes no=""></yes>
	<if applicable:=""> Legal authorisation has been obtained.</if>	<yes no=""></yes>
6.	research concerning the Convention on Biological Diversity.	<yes no=""></yes>
7.	investigations involving dual use research of concern.	<yes no=""></yes>
	<if applicable:=""> A copy of the statement by the institution's research ethics com-</if>	<yes no=""></yes>
	mittee is included with the proposal.	

3.2 Summary

3.3 Project plan

3.4 Preliminary work

3.5 Project funding

3.5.1 Previous funding

3.5.2 Existing funds

Existing staff	Se- quen- tial no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project commitment in hours per week	Funding source
Research staff						<e.g. uni-<br="">versity, MPI, grant, fellow- ship></e.g.>
Non- research						
staff						

Job descriptions of staff for the proposed funding period (existing staff):

<job description>

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
<institution, applicable:="" if=""> existing funds from <funding source=""></funding></institution,>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

⁽All figures in euros)

3.5.3 Requested funding

Funding for	<ye< th=""><th>ar/2></th><th><y6< th=""><th>ear></th><th><y(< th=""><th>ear></th><th><y6< th=""><th>ear></th><th><ye< th=""><th>ar/1></th></ye<></th></y6<></th></y(<></th></y6<></th></ye<>	ar/2>	<y6< th=""><th>ear></th><th><y(< th=""><th>ear></th><th><y6< th=""><th>ear></th><th><ye< th=""><th>ar/1></th></ye<></th></y6<></th></y(<></th></y6<>	ear>	<y(< th=""><th>ear></th><th><y6< th=""><th>ear></th><th><ye< th=""><th>ar/1></th></ye<></th></y6<></th></y(<>	ear>	<y6< th=""><th>ear></th><th><ye< th=""><th>ar/1></th></ye<></th></y6<>	ear>	<ye< th=""><th>ar/1></th></ye<>	ar/1>
Staff	Quan- tity	Sum	Quan- tity	Sum	Quan- tity	Sum	Quan- tity	Sum	Quan- tity	Sum
<category, percent-<br="">age></category,>										
Global funds Public relations	S	um	S	um	Sum		Sum		Sum	
Grand total				·		·				

⁽All figures in euros)

3.5.4 Requested funding for staff

Coordination for financial year <year/2>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

Coordination for financial year <year>

<description and="" it<="" justification="" of="" p=""></description>	item>	EUR	<sum></sum>
<description and="" it<="" justification="" of="" p=""></description>	item>	EUR	<sum></sum>

<sequential number according to table above> <name>

3.5.5 Global funds

Public relations in financial year <year/2>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

Public relations in financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<etc.>

E Template for a Transfer Project

3.1 General information about Transfer Project T<number>

3.1.1 Title: <text>

3.1.2 Research area(s): <text>

3.1.3 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>

<complete work address; for institutions in Germany, please use German name>

<phone number>

<e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually secured for the duration of the proposed funding period? <yes/no>

Do any of the above-mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the position(s) of the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <pe>

<lf no:> <type and source of funding:>

3.1.4 Application partner

<Full name of company or institution>

<Contact: surname, full first name, academic degree, position, address>

<phone number>

<e-mail address>

3.1.5 Legal issues

This project includes

1.	research on human subjects or human material.	<yes no=""></yes>
	<if applicable:=""> A copy of the required approval of the responsible ethics commit-</if>	
	tee is included with the proposal.	<yes no=""></yes>
2.	clinical trials.	<yes no=""></yes>
	<if applicable:=""> A copy of the studies' registration is included with the proposal.</if>	<yes no=""></yes>
3.	experiments involving vertebrates.	<yes no=""></yes>
4.	experiments involving recombinant DNA.	<yes no=""></yes>
5.	research involving human embryonic stem cells.	<yes no=""></yes>
	<if applicable:=""> Legal authorisation has been obtained.</if>	<yes no=""></yes>
6.	research concerning the Convention on Biological Diversity.	<yes no=""></yes>
7.	investigations involving dual use research of concern.	<yes no=""></yes>
	<if applicable:=""> A copy of the statement by the institution's research ethics committee is included with the proposal.</if>	<yes no=""></yes>

3.2 Summary

3.3 Research rationale

- 3.3.1 State of the art and preliminary work by participating researchers
- 3.3.2 Current state of research and challenges in application
- 3.3.3 Project- and subject-related list of publications
- 3.4 Project plan
- 3.5 Role within the Collaborative Research Centre
- 3.6 Differentiation from other funded projects
- 3.7 Project funds

3.7.1 Previous funding

<Please provide the following information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and is to be integrated into the Collaborative Research Centre. <Or:> A funding proposal for this project has been submitted under another DFG programme (reference number <x>). <Or>: This project is currently not funded and no funding proposal has been submitted.

3.7.2 Contributions of the application partner

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
Staff (in hours per week)					
Funding for direct costs					
Instrumentation					

⁽Figures on direct costs and instrumentation in euros)

3.7.3 Requested funding

Funding for	<year <="" th=""><th>2></th><th><year< th=""><th>^></th><th><year< th=""><th>`></th><th><year< th=""><th>^></th><th><year <="" th=""><th>1></th></year></th></year<></th></year<></th></year<></th></year>	2>	<year< th=""><th>^></th><th><year< th=""><th>`></th><th><year< th=""><th>^></th><th><year <="" th=""><th>1></th></year></th></year<></th></year<></th></year<>	^>	<year< th=""><th>`></th><th><year< th=""><th>^></th><th><year <="" th=""><th>1></th></year></th></year<></th></year<>	`>	<year< th=""><th>^></th><th><year <="" th=""><th>1></th></year></th></year<>	^>	<year <="" th=""><th>1></th></year>	1>
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage=""></category,>										
<category, percentage=""></category,>										
Total										
Direct costs	Sum	1	Sum)	Sum)	Sum	1	Sum	1
<category></category>										
<category></category>										
Total										
Instrumentation	Sum	1	Sum)	Sum)	Sum	1	Sum	1
<category></category>										
<category></category>										
Total			·		·					
Grand total										

(All figures in euros)

3.7.4 Requested funding for staff

	Se- quen- tial no.	Name, aca- demic degree, position	Field of re- search	Department of university or non- university institution, application partner	Project commit- ment in hours per week	Category	Funding source
Existing staff	T					.	
Research staff							<e.g. uni-<br="">versity, MPI, grant, fellow- ship></e.g.>
Non-research							
staff							
Application par	tner sta	aff					
Research staff							
Non-research							
staff							
Requested staf	f					ı	
Research staff							
Non-research							
staff							

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to the table above> <name> <job description>

Job descriptions of staff for the proposed funding period (supported by application partner):

- <sequential number according to the table above> <name> <job description>
- Job descriptions of staff for the proposed funding period (requested staff):
- <sequential number according to the table above> <name> <job description>

3.7.5 Requested funding of direct costs

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
<institution, applicable:="" if=""> existing funds from <funding source=""></funding></institution,>					
Existing funds from application					
partner					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for <year/2>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<category> for <year>

<[Description and justification of item>	EUR	<sum></sum>
<[Description and justification of item>	EUR	<sum></sum>

<etc.>

3.7.6 Requested funding for instrumentation

<category> for financial year <year/2>

<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		
<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		

<category> for financial year <year>

<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		
<description (with="" and="" applicable)="" class="" designation="" if="" justification="" of<="" p="" performance="" type=""></description>	EUR	<sum></sum>
item>		

<etc.>

F Template for the Central Administrative Project

3.1 General information about Project Z

3.1.1 Title: Central Tasks of the Collaborative Research Centre

3.1.2 Project leader

<surname, full first name, academic degree, date of birth, nationality>
<complete work address; for institutions in Germany, please use German name>
<phone number>
<e-mail address>

3.2 Project funding

3.2.1 Existing funds

Existing Staff	Se- quen- tial no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project com- mitment in hours per week	Funding source
Research staff						<e.g. university,<br="">MPI, grant, fellowship></e.g.>
Non-						
research staff						

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name> <job description>

	<year 2=""></year>	<year></year>	<year></year>	<year></year>	<year 1=""></year>
<institution, applicable:="" if=""> existing funds from <funding source=""></funding></institution,>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.2.2 Requested funding

Funding for	ing for <year 2=""> <year></year></year>		^>	<year></year>		<year></year>		<year 1=""></year>		
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage=""></category,>										
<category></category>										
Total										
Direct costs	Sum)	Sum	1	Sum)	Sum	ı	Sum	1
<category></category>	>									
<category></category>										
Total										
Global funds	Global funds Sum		Sum	1	Sum	1	Sum	1	Sum	1
<category></category>	category>									
<category></category>										
Total										
Grand total										

(All figures in euros)

3.2.3 Requested funding for staff

<category> for financial year <year/2>

<job and="" description="" justification=""></job>	EUR	<sum></sum>
<job and="" description="" justification=""></job>	EUR	<sum></sum>

<category> for financial year <year>

<job and<="" description="" th=""><th>justification></th><th>EUR</th><th><sum></sum></th></job>	justification>	EUR	<sum></sum>
<job and<="" description="" td=""><th>justification></th><td>EUR</td><td><sum></sum></td></job>	justification>	EUR	<sum></sum>

<etc.>

3.2.4 Requested funding for direct costs

<Type of funds> for financial year <year/2>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<Type of funds> for financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<etc.>

3.2.5 Requested global funds

<Type of funds> for financial year <year/2>

1		-: -	
	<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
	<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<Type of funds> for financial year <year>

<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>
<description and="" item="" justification="" of=""></description>	EUR	<sum></sum>

<etc.>

4 Bylaws of the Collaborative Research Centre

5 Declaration on working space for the Collaborative Research Centre

Is the existing office and/or lab space Research Centre at the time of submi	sufficient to accommodate the Collaborative tting the proposal?	<yes no=""></yes>
search Centre including any planned	b space to accommodate the Collaborative Re- extensions in the financial years	
<year 2="">?</year>		<yes no=""></yes>
<year>?</year>		<yes no=""></yes>
<year>?</year>		<yes no=""></yes>
<year>?</year>		<yes no=""></yes>
<year 1="">?</year>		<yes no=""></yes>
If the answer to one of the above que		
Will additional office and/or laboratory	space be acquired by	
reallocation of existing rooms?		<yes no=""></yes>
new construction or remodelling?		<yes no=""></yes>
renting?		<yes no=""></yes>
Will these measures be funded through	gh	
the university budget?		<yes no=""></yes>
other funds available to the univers	sity?	<yes no=""></yes>
moved into newly built or remodelled please state the time of the relocation	Collaborative Research Centre are planned to be rooms during the current year or funding period, :	
<name group="" of="" working=""></name>		<date></date>
<name group="" of="" working=""></name>		<date></date>
<place and="" date=""></place>	<signature></signature>	
	<name></name>	
<place and="" date=""></place>	<signature></signature>	
	<name></name>	
	THATTO	

6 Declaration on lists of publications

We hereby confirm that the lists of publications included in this proposal and in the attached research profiles of the project leaders were compiled in accordance with DFG rules on publication lists (<u>DFG form 1.91</u>).

<place and="" date=""></place>	<signature> <name> (Spokesperson of Collaborative Research Centre)</name></signature>
<place and="" date=""></place>	<pre><signature> <name> (Rector or president of applicant university)</name></signature></pre>
<place and="" date=""></place>	<pre><signature> <name> (Rector or president of co-applicant university)</name></signature></pre>