

Proposal Template

for the Continuation of a Collaborative Research Centre

Preliminary note

This template offers guidance in preparing a renewal proposal to continue an existing Collaborative Research Centre or a CRC/Transregio.

Please refer to the annotated German version for detailed information on all sections and templates.

Texts printed in grey serve as form fields and should be replaced by your own text, while text printed in black should also appear in the final version. Aspects that apply only to CRC/Transregio, but not to local Collaborative Research Centres, are shaded in blue.

Proposals are to be submitted in DIN A4 format and may not exceed 400 pages.

Collaborative Research Centre <number>

<title>

<coordinating university>

< for CRC/Transregio: other applicant university/universities>

Funding Proposal

<period>

**Proposal for the <Second / Third> Funding Period of
Collaborative Research Centre <number>**

"<title>"

funded since

<date>

for

<year/2 – year – year – year – year/1
or
year – year – year – year >

Coordinating university:

<name>

Other applicant university/universities:

<name(s)>

Spokesperson of the Collaborative Research Centre:

<academic degree, first name, surname>
<work address>
<phone number>
<e-mail address>

Management or office of the Collaborative Research Centre:

<academic degree, first name, surname>
<work address>
<phone number>
<e-mail address>

<place and date>

<signature>

<name> (Spokesperson of Collaborative Research Centre)

<place and date>

<signature>

<name> (Rector, chancellor or president of applicant university)

<place and date>

<signature>

<name> (Rector, chancellor or president of co-applicant university)

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1 General information

1.1 Key data

1.1.1 Governing bodies of the Collaborative Research Centre

1.1.2 Project leaders

Project leaders	Year of birth	Doctorate obtained in	Home institution, location	Project
<in alphabetical order>		<year>		<code>

1.1.3 Participating institutions

1.1.4 Project groups and projects

Project	Status	Title	Research area	Project leader(s), institution(s), location(s)
<code>	<N>			
	<E>			

1.2 Research profile of the Collaborative Research Centre

1.2.1 Summary of the research programme

1.2.2 Detailed presentation of the research programme

1.2.3 Positioning of the Collaborative Research Centre within its general research area

1.2.4 National and international cooperation and networking

1.3 Research profile of the applicant university/universities

1.3.1 Strategy and planning

1.3.2 Staff situation

1.3.3 Research infrastructure

1.4 Support structures

1.4.1 Early career support

Project	Surname, first name	Type of funding	Topic	Duration
				<mm/yy-mm/yy>

Duration of contract	Number of contracts for doctoral researchers		Number of contracts for postdoctoral researchers		Number of researchers in total
	male	female	male	female	
up to 12 months					
up to 24 months					
up to 36 months					
up to 48 months					

1.4.2 Gender equality and family-friendly policies

<CRCs applying for a **second** funding period are asked to use this template:>

A. Research Staff

	1 st Funding Period			2 nd Funding Period	
	Targeted proportion of women [%] According to proposal for 1 st funding period	Current number of men / women Reference date: proposal for 2 nd funding period		Current proportion of women [%] Status Quo Reference date: proposal for 2 nd funding period	Targeted proportion of women [%]
		m	w		
Doctoral researchers					
Postdoctoral researchers					

B. Project Leaders

Position	1 st Funding Period			2 nd Funding Period			
	Proportion of women [%] According to proposal for 1 st funding period	Current number of men / women Reference date: proposal for 2 nd funding period		Current proportion of women [%] Status Quo Reference date: proposal for 2 nd funding period	Number of men / women		Proportion of women [%]
		m	w		m	w	
Postdoctoral researchers							
Research group leaders, junior research group leaders, junior professors							
Professors C3/W2							

Professors C4/W3							
Total							

<CRCs applying for a **third** funding period are asked to use this template:>

A. Research Staff

	1 st Funding Period	2 nd Funding Period				3 rd Funding Period
	Current proportion of women [%] Reference date: proposal for 2 nd funding period	Targeted proportion of women [%] According to proposal for 2 nd funding period	Current number of men / women		Current proportion of women [%] Reference date: proposal for 3 rd funding period	Targeted proportion of women [%]
			m	w		
Doctoral researchers						
Postdoctoral researchers						

B. Project Leaders

Position	1 st Funding Period	2 nd Funding Period				3 rd Funding Period		
	Proportion of women [%] Reference date: proposal for 2 nd funding period	Proportion of women [%] According to proposal for 2 nd funding period	Current number of men / women		Current proportion of women [%] Reference date: proposal for 3 rd funding period	Number of men / women		Proportion of women [%]
			m	w		m	w	
Postdoctoral researchers								
Research group leaders, junior research group leaders, junior professors								
Professors C3/W2								
Professors C4/W3								
Total								

1.4.3 Management of research data and knowledge

1.4.4 Knowledge transfer and public relations

1.5 Other sources of third-party funding for project leaders

Project leader	Project	Project title	Funding period	Funding agency
	<code>			<with reference number or proposal date>

2 Existing funds and requested funds

2.1 Existing funds

2.1.1 Overview of existing funds for direct costs

Funding period	Core support provided by applicant university/universities	Core support provided by other participating institutions	Other funds	Total
<year/2>				
<year>				
<year>				
<year>				
<year/1>				
Ending funding period	<total>			
<year/2>				
<year>				
<year>				
<year>				
<year/1>				
New funding period	<total>			

(All figures in thousands of euros)

2.1.2 Overview of existing staff

Category	Number of persons	
	at the applicant university/universities	at other participating institutions
Professors		
Junior research group leaders		
Postdoctoral researchers		
Doctoral researchers		
Other research staff		
Non-research staff		
Student and graduate assistants		

2.1.3 List of existing instrumentation

Project	Description of instrumentation	Year of purchase	Cost of purchase	Source of funding
<code>				

(All figures in thousands of euros)

2.2 Previous and requested funds

2.2.1 Overview

Financial year/ funding period	Funding for					Total
	Staff	Direct costs	Instrumentation	Fellowships	Global funds	
<year/2>						
<year>						
<year>						
<year>						
<year/1>						
Ending funding period	<total>					
<year/2>						
<year>						
<year>						
<year>						
<year/1>						
New funding period	<total>					

(All figures in thousands of euros)

2.2.2 Overview of funds requested for staff

Project	<year/2>					<year>					<year>					<year>					<year/1>									
	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants					
<code>																														
<code>																														
<code>																														
Z																														
Total																														

In the individual projects, funding for doctoral researchers is requested for <x>% positions.

2.2.3 Overview of funds requested for instrumentation

Project	Description of instrumentation	Funds requested for				
		<year/2>	<year>	<year>	<year>	<year/1>
<code>		<price per item>				
Total						

(All figures in thousands of euros including VAT, transportation, etc.)

2.3 Upkeep of laboratory animals

Project	Species	Quantity	Average number of weeks kept	Upkeep costs per animal per week	Purchasing costs per animal	Requested funds	Existing funds
Total							

(All figures in euros)

3 Project details

<The following templates are provided:

- Research project or service project for which continued funding is requested (page [18](#))
- New research project or service project that is to be integrated into the Collaborative Research Centre (page [19](#))
- Research project or service project that was or is to be completed during or with the current funding period or a visiting researcher project that was funded within the Collaborative Research Centre during the current funding period (page [24](#))
- Integrated Research Training Group for which continued funding is requested (page [26](#)),
- New Integrated Research Training Group that is to be integrated into the Collaborative Research Centre (page [30](#))
- Integrated Research Training Group that was or is to be completed during or with the current funding period (page [30](#))
- Information infrastructure project for which continued funding is requested (page [35](#))
- New information infrastructure project that is to be integrated into the Collaborative Research Centre (page [36](#))
- Information infrastructure project that was or is to be completed during or with the current funding period (page [39](#)),
- Public relations project for which continued funding is requested (page [43](#))
- New public relations project that is to be integrated into the Collaborative Research Centre (page [46](#))
- Public relations project that was or is to be completed during or with the current funding period (page [47](#))
- Transfer project for which continued funding is requested (page [50](#))
- New transfer project that is to be integrated into the Collaborative Research Centre (page [51](#))
- Transfer project that was or is to be completed during or with the current funding period (page [55](#))
- Central administrative project (page [60](#))>

A Template for a Research or Service Project (continuation)

3.1 General information about Project <code>

3.1.1 Project title: <text>

3.1.2 Research area(s): <text>

3.1.3 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.4 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no> <yes/no>
2.	clinical trials <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no> <yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no> <yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no> <yes/no>

3.2 Summary

3.3 Project progress to date

3.3.1 Report and current state of research

3.3.2 Project-related publications by participating researchers

a) Peer-reviewed publications and books

b) Other publications

c) Patents

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funding

3.7.1 Previous funding

Funding of this project within the Collaborative Research Centre started in <month and year>. <If applicable please provide also the following information:> Previously, it was funded under a different DFG programme from <month and year> to <month and year> (reference number <x>).

3.7.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Instrumentation	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff for the new funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							

Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff for the proposed funding period (requested funds):

<sequential number according to table above> <name>

<job description>

3.7.4 Requested funding for direct costs for the new funding period

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.5 Requested funding for instrumentation for the new funding period

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

B Template for a Research or Service Project (new)

3.1 General information about Project <code>

3.1.1 Project title: <text>

3.1.2 Research area(s): <text>

3.1.3 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.4 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of research and preliminary work

3.3.2 Project-related publications by participating researchers

a) Peer-reviewed publications and books

b) Other publications**c) Patents****3.4 Project plan****3.5 Role within the Collaborative Research Centre****3.6 Differentiation from other funded projects of the project leader(s)****3.7 Project funding****3.7.1 Previous funding**

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and shall be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted under another DFG programme (reference number <x>). <Or:> This project is currently not funded and no funding proposal has been submitted.

3.7.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Instrumentation	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							

Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to table above> <name>
<job description>

Job descriptions of staff for the proposed funding period (requested funds):

<sequential number according to table above> <name>
<job description>

3.7.4 Requested funding of direct costs

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.5 Requested funding for instrumentation

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

C Template for a Research or Service Project (completed)

3.1 General information about Project <code>

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

3.2 Project history

3.2.1 Report

3.2.2 Project-related publications by participating researchers

a) Peer-reviewed articles and books

b) Other publications

c) Patents

3.3 Funding

Funding of this project within the Collaborative Research Centre started in <month and year>. <If applicable please provide also the following information:> Previously, it was funded under a different DFG programme from <month and year> to <month and year> under reference number <x> as of. <Please add also:> The project ended in <month and year>. <Or:> The project will be completed by the end of the current funding period.

3.3.1 Project staff in the ending funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							
Non-research staff							
Staff funded with approved grant money							
Research staff							

Non-research staff							

Job descriptions of staff (supported through existing funds):

<sequential number according to table above> <name>

<job description, if applicable: period of employment in the project>

Job descriptions of staff (funded with approved grant money):

<sequential number according to table above> <name>

<job description, if applicable: period of employment in the project>

D Template for an Integrated Research Training Group (continuation)

3.1 General information about Project MGK

3.1.1 Project title: Integrated Research Training Group

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.2 Summary

3.3 Tabular report

3.4 Qualification programme

3.5 Management and supervision

3.6 Environment of the Integrated Research Training Group

3.7 Interim assessment and outlook

3.8 Project funding

3.8.1 Previous funding

The project has been funded within the Collaborative Research Centre since <month and year>.

3.8.2 Existing funds for the new funding period

Existing staff	Se-quential no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project commitment in hours per week	Funding source
Research staff						
Non-research staff						

Job descriptions of staff for the proposed funding period (supported through existing funds):
 <sequential number according to table above> <name>
 <job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds for direct costs from <funding source>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.8.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quan- tity	Sum	Quan- tity	Sum	Quant ity	Sum	Quan- tity	Sum	Quan- tity	Sum
<category, percent- age>										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Fellowships										
Global funds	Sum		Sum		Sum		Sum		Sum	
<category>										
Grand total										

(All figures in euros)

3.8.4 Requested funding for staff

Coordination for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.8.5 Requested funding for direct costs

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
---	-----	-------

<Description and justification of item> <etc.>	EUR	<sum>
---	-----	-------

3.8.6 Requested funding for fellowships

Short-term fellowships for financial year <year>

<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>
<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>

<etc.>

3.8.7 Requested global funds

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

E Template for an Integrated Research Training Group (new)

3.1 General information about Project MGK

3.1.1 Project title: Integrated Research Training Group

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.2 Summary

3.3 Qualification programme

3.4 Management and supervision

3.5 Environment of the Integrated Research Training Group

3.6 Project funding

3.6.1 Previous funding

3.6.2 Existing funds

Existing staff	Se-quential no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project com-mitment in hours per week	Funding source
Research staff						
Non-research staff						

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name>
<job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds for direct costs from <funding source>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.6.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quan- tity	Sum	Quan- tity	Sum	Quant ity	Sum	Quan- tity	Sum	Quan- tity	Sum
<category, percent- age>										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Fellowships										
Global funds	Sum		Sum		Sum		Sum		Sum	
<category>										
Grand total										

(All figures in euros)

3.6.4 Requested funding for staff

Coordination for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.6.5 Requested funding for direct costs

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.6.6 Requested funding for fellowships

Short-term fellowships for financial year <year>

<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>
--	-----	-------

<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification> <etc.>	EUR	<sum>
--	-----	-------

3.6.7 Requested global funds

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

F Template for an Integrated Research Training Group (completed)

3.1 General information about Project MGK

3.1.1 Project title: Integrated Research Training Group

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

3.2 Tabular report

3.3 Qualification plan

3.4 Management and supervision

3.5 Environment of the Integrated Research Training Group

3.6 Assessment

3.7 Funding

Funding of this project within the Collaborative Research Centre started in <month and year>. <Please add also:> The project ended in <month and year>. <Or:> The project will be completed by the end of the current funding period.

3.7.1 Project staff in the ending funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project com- mit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							
Non-research staff							
Staff funded with approved grant money							
Research staff							

Non-research staff							

Job descriptions of staff (supported through existing funds):
<sequential number according to the table above> <name>
<job description, if applicable: period of employment in the project>

Job descriptions of staff (funded with approved grant money):
<sequential number according to the table above> <name>
<job description, if applicable: period of employment in the project>

G Template for an Information Infrastructure Project (continuation)

3.1 General information about Project INF

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no>

3.2 Summary

3.3 Project progress to date

3.3.1 Report and current state of understanding

3.3.2 Project-related publications by participating researchers

a) Peer-reviewed articles and books

b) Other publications

c) Patents

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funding

3.7.1 Previous funding

This project has been funded within the Collaborative Research Centre since <month and year>. <If applicable please provide also the following information:> Previously, it was funded under another DFG programme from <month and year> to <month and year> (reference number <x>).

3.7.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Major research instrumentation	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff for the new funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							

Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (existing funds):

<sequential number according to the table above> <name>
<job description>

Job descriptions of staff for the proposed funding period (requested funds):

<sequential number according to the table above> <name>
<job description>

3.7.4 Requested funding for direct costs for the new funding period

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.5 Requested funding for instrumentation for the new funding period

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

H Template for an Information Infrastructure Project (new)

3.1 General information about Project INF

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of understanding and preliminary work

3.3.2 Project-related publications by participating researchers

a) Peer-reviewed articles and books

b) Other publications

c) Patents

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funding

3.7.1 Previous funding

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and shall be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted under another DFG programme (reference number <x>). <Or:> This project is currently not funded and no funding proposal has been submitted.

3.7.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Major research instrumentation	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project commit- ment in hours per week	Cate- gory	Funding source
Existing staff							
Research staff							

Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job description of staff for the proposed funding period (requested funds):

<sequential number according to table above> <name>

<job description>

3.7.4 Requested funding for direct costs

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.5 Requested funding for instrumentation

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

I Template for an Information Infrastructure Project (completed)

3.1 General information about Project INF

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

3.2 Project history

3.2.1 Report

3.2.2 Project-related publications by participating researchers

a) Peer-reviewed articles and books

b) Other publications

c) Patents

3.3 Funding

This project has been funded within the Collaborative Research Centre since <month and year>. <If applicable please provide also the following information:> Previously, it was funded under another DFG programme from <month and year> to <month and year> (reference number <x>). <Please add also:> Funding of the project ended in <month and year>. <Or:> The project will be completed by the end of the current funding period.

3.3.1 Project staff in the ending funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							
Non-research staff							
Staff funded with approved grant money							
Research staff							

Non-research staff							

Job descriptions of staff (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job description of staff (funded with approved grant money):

<sequential number according to table above> <name>

<job description>

J Template for a Public Relations Project (continuation)

3.1 General information about Project Ö

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no>

3.2 Summary

3.3 Project progress to date

3.4 Project plan

3.5 Project funding

3.5.1 Previous funding

The project has been funded within the Collaborative Research Centre since <month and year>.

3.5.2 Existing funds for the new funding period

Existing staff	Se-quential no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project commitment in hours per week	Funding source
Research staff						
Non-research staff						

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name>

<job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

3.5.3 Requested funding for the new funding period

	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
Global funds	Sum		Sum		Sum		Sum		Sum	
Public relations										
Grand total										

(All figures in euros)

3.5.4 Requested funding for staff

Coordination for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Coordination for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.5.5 Global funds

Public relations in financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Public relations in financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

K Template for a Public Relations Project (new)

3.1 General information about Project Ö

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no>

3.2 Summary

3.3 Project plan

3.4 Preliminary work

3.5 Project funding

3.5.1 Previous funding

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and shall be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted under another DFG programme (reference number <x>). <Or:> This project is currently not funded and no funding proposal has been submitted.

3.5.2 Existing funds

Existing staff	Se-quential no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project commitment in hours per week	Funding source
Research staff						
Non-research staff						

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name>

<job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

3.5.3 Requested funding

	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
Global funds	Sum		Sum		Sum		Sum		Sum	
Public relations										
Grand total										

(All figures in euros)

3.5.4 Requested funding for staff

Coordination for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Coordination for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.5.5 Requested global funds

Public relations in financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Public relations in financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

L Template for a Public Relations Project (completed)

3.1 General information about Project Ö

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

3.2 Project history

3.3 Funding

Funding of this project within the Collaborative Research Centre started in <month and year>. <Please add also:> The project ended in <month and year>. <Or:> The project will be completed by the end of the current funding period.

3.3.1 Project staff in the ending funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion	Project com- mit- ment in hours per week	Funding source	Catego- ry
Existing staff							
Research staff							
Non-research staff							
Staff funded with approved grant money							
Research staff							
Non-research staff							

Job descriptions of staff (supported through existing funds):

<sequential number according to table above> <name>
 <job description, if applicable: period of employment in the project>

Job descriptions of staff (funded with approved grant money):

<sequential number according to table above> <name>
 <job description, if applicable: period of employment in the project>

M Template for a Transfer Project (continuation)

3.1 General information about Transfer Project T<number>

3.1.1 Project title: <text>

3.1.2 Research area(s): <text>

3.1.3 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.4 Application partner

<Full name of company or institution>
 <Contact partner stating surname, full first name, academic degree, position, address>
 <phone number>
 <e-mail address>

3.1.5 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no> <yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no> <yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no> <yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no> <yes/no>

3.2 Summary

3.3 Project progress to date

3.3.1 Report and current state of understanding**3.3.2 Project-related publications by participating researchers**

a) Peer-reviewed articles and books

b) Other publications

c) Patents

3.3.3 Documentation of further activities**3.4 Project plan****3.5 Role within the Collaborative Research Centre****3.6 Differentiation from other funded projects****3.7 Project funding****3.7.1 Previous funding**

The project has been funded within the Collaborative Research Centre since <month and year>. <If applicable please provide also the following information:> Previously, it has been funded under another DFG programme (reference number <x>) since <month and year>.

3.7.2 Contribution of the application partner towards the new funding period

	<year/2>	<year>	<year>	<year>	<year/1>
Staff (in hours per week)					
Funding for direct costs					
Instrumentation					

(Figures on direct costs and instrumentation in euros)

3.7.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										
Instrumentation	Sum		Sum		Sum		Sum		Sum	
<category>										

<category>					
Total					
Grand total					

(All figures in euros)

3.7.4 Requested funding for staff for the new funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion, collaboration partner	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							
Non-research staff							
Application partner staff							
Research staff							
Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff for the proposed funding period (supported by application partner):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff for the proposed funding period (requested funding):

<sequential number according to table above> <name>

<job description>

3.7.5 Requested funding for direct costs for the new funding period

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> ex- isting funds from <funding source>					
Application partner					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.6 Requested funding for major research instrumentation for the new funding period

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

N Template for a Transfer Project (new)

3.1 General information about Project T<number>

3.1.1 Project title: <text>

3.1.2 Research area(s): <text>

3.1.3 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

Is the employment of the project leader(s) at the institution(s) indicated contractually fixed for the duration of the proposed funding period? <yes/no>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:> <name of the person holding a fixed-term position>:

End date of fixed-term contract: <date>

Further employment is planned until <date>.

Funding for the project leader(s) at the institution(s) indicated is covered by core support (state funds or similar): <yes/no>

<If no:> <type and source of funding:>

3.1.4 Application partner

<Full name of company or institution>
 <Contact partner stating surname, full first name, academic degree, position, address>
 <phone number>
 <e-mail address>

3.1.5 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no> <yes/no>
2.	clinical trials. <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no> <yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorization has been obtained.	<yes/no> <yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>
7.	investigations involving dual use research of concern. <If applicable:> A copy of the statement by the institution's research ethics committee is included with the proposal.	<yes/no> <yes/no>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of understanding and preliminary work by participating researchers

3.3.2 Current state of understanding and challenges in application

3.3.3 Project-related publications by participating researchers

a) Peer-reviewed publications and books

b) Other publications

c) Patents

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funding

3.7.1 Previous funding

<Please provide the following information:> The project has been funded by DFG since <month and year> (DFG reference number <x>) and is to be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted to DFG (DFG reference number <x>). <Or:> The project is currently not funded and no funding proposal has been submitted.

3.7.2 Contribution of the application partner

	<year/2>	<year>	<year>	<year>	<year/1>
Staff (in hours per week)					
Funding for direct costs					
Major research instrumentation					

(Figures on direct costs and instrumentation in euros)

3.7.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	
<category>										
<category>										
Total										

Major research equipment	Sum	Sum	Sum	Sum	Sum
<category>					
<category>					
Total					
Grand total					

(All figures in euros)

3.7.4 Requested funding for staff

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion, collaboration partner	Project commit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							
Non-research staff							
Application partner staff							
Research staff							
Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff for the proposed funding period (supported by application partner):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff for the proposed funding period (requested funding):

<sequential number according to table above> <name>

<job description>

3.7.5 Requested funding for direct costs

	<year/2>	<year>	<year>	<year>	<year/1>
<if applicable, institution:> ex- isting funds from <funding source>					

Application partner					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.6 Requested funding for major research instrumentation

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

O Template for a Transfer Project (completed)

3.1 General information about Transfer Project T<number>

3.1.1 Project title: <text>

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
<complete work address, for institutions in Germany please use German name>
<phone number>
<e-mail address>

3.1.3 Application partner

<Full name of company or institution>
<Contact partner stating surname, full first name, academic degree, position, address>
<phone number>
<e-mail address>

3.2 Project history

3.2.1 Report

3.2.2 Project-related publications by participating researchers

a) Peer-reviewed articles and books

b) Other publications

c) Patents

3.2.3 Documentation of further activities

3.3 Project funding

Funding of this project within the Collaborative Research Centre started in <month and year>. <If applicable please provide also the following information:> Previously, it was funded under another DFG programme from <month and year> to <month and year> (reference number <x>). <Please add also:> The project ended in <month and year>. <Or:> The project will be completed by the end of the current funding period.

3.3.1 Project staff in the ending funding period

	Se- quen- tial no.	Name, aca- demic degree, position	Field of research	Department of university or non- university institu- tion, collaboration partner	Project com- mit- ment in hours per week	Catego- ry	Funding source
Existing staff							
Research staff							
Non-research staff							
Application partner staff							
Research staff							
Non-research staff							
Staff funded with approved grant money							
Research staff							
Non-research staff							

Job descriptions of staff (supported through existing funds):

<sequential number according to table above> <name>
<job description, if applicable: period of employment in the project>

Job descriptions of staff (supported by application partner):

<sequential number according to table above> <name>
<job description, if applicable: period of employment in the project>

Job descriptions of staff (funded with approved grant money):

<sequential number according to table above> <name>
<job description, if applicable: period of employment in the project>

P Template for the Central Administrative Project

3.1 General information about Project Z

3.1.1 Project title: Central Tasks of the Collaborative Research Centre

3.1.2 Project leader

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address, for institutions in Germany please use German name>
 <phone number>
 <e-mail address>

3.2 Documentation of the central activities of the Collaborative Research Centre

3.3 Project funding

3.3.1 Existing funds for the new funding period

Existing Staff	Se-quential no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project com-mitment in hours per week	Funding source
Research staff						
Non-research staff						

Job descriptions of staff for the proposed funding period (existing funds):

<sequential number according to table above> <name>
 <job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

3.3.2 Requested funding for the new funding period

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum	Quantity	Sum
<category, percentage>										
<category>										
Total										
Direct costs	Sum		Sum		Sum		Sum		Sum	

<category>					
<category>					
Total					
Global funds	Sum	Sum	Sum	Sum	Sum
<category>					
<category>					
Total					
Grand total					

(All figures in euros)

3.3.3 Requested funding for staff

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.3.4 Requested funding for direct costs

<Type of funds> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<Type of funds> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.3.5 Requested global funds

<Type of funds> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<Type of funds> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

4 Bylaws of the Collaborative Research Centre

5 Declaration on working space for the Collaborative Research Centre

Is the existing office and/or lab space sufficient to accommodate the Collaborative Research Centre at the time of submitting the proposal? <yes/no>

Will there be sufficient office and/or lab space to accommodate the Collaborative Research Centre including any planned extensions in the financial years...
... <year/2>? <yes/no>
... <year>? <yes/no>
... <year>? <yes/no>
... <year>? <yes/no>
... <year/1>? <yes/no>

If the answer to one of the above questions is “no”:
Will additional office and/or laboratory space be acquired by...
... reallocation of existing rooms? <yes/no>
... new construction or remodelling? <yes/no>
... renting? <yes/no>
Will these measures be funded through...
... the university budget? <yes/no>
... other funds available to the university? <yes/no>

If working groups participating in the Collaborative Research Centre are planned to be moved into newly built or remodelled rooms please state the time of the relocation:
<name of working group> <date>
<name of working group> <date>

<place and date> <signature>

<name>

<place and date> <signature>

<name>

6 Declaration on lists of publications

We hereby declare that the lists of publications included in this proposal and in the attached research profiles of the project leaders were compiled in accordance with the rules of the DFG concerning publication lists.

<place and date>

<signature>

<name> (Spokesperson of Collaborative Research Centre)

<place and date>

<signature>

<name> (Rector or president of applicant university)

<place and date>

<signature>

<name> (Rector or president of co-applicant university)