

# Template

## Collaborative Research Centre – Final Report

### Preliminary remarks

In accordance with the DFG Deeds of Agreement, a Final Report must be submitted to the DFG within three months of completion of the funding period or termination of the award.

The template applies to both Collaborative Research Centres (CRCs) and transregional CRCs. Sections printed in black provide the structuring of the report, whilst passages printed in grey provide further guidance. When compiling the report, please replace grey passages with text.

The final report should present the achievements of the CRC and addresses reviewers as well as DFG decision bodies and the head office. Recommendations, suggestions and evaluations arising from the appraisal of the final report will be made anonymous and forwarded to the former CRC and its host institution(s).

Final reports comprise an academic section (A) and a program section (B). The academic section summarises and critically evaluates (in no more than 120 pages) the achievements of the CRC over its total tenure in terms of discovery and/or impact to field of research. It also reports on the outcome of individual projects during the last funding period.

CRCs should find suitable means to present and disseminate research findings within the academic community (e.g. final colloquia and proceedings, books, special editions of renowned journal publications, electronic publications). CRCs presenting a comprehensive final publication should take care to avoid overlaps with regard to the final report. Where appropriate, references to the final publication may be made.

The program section should outline (in no more than 20 pages) the implementation of structural program goals.

Reports may be submitted in English or German, are to be printed in DIN A4, font size 10 pt, two-sided and bound. Please provide 15 copies and a CD ROM containing the report in PDF format for the head office.

CRCs not attaining full tenure submit reduced final reports, covering sections A.1.1 (Summary), A.1.2. (academic output) and summaries plus publication lists of all individual projects during the last funding period, as well as the entire program section (B).

Parts of the final report will be published on the DFG information platform GEPRIS. This applies to the summary of the academic section (A.1.1) and the CRC's most important publications and patents (A.1.2), as well as the publications of individual projects during the final funding period. CRCs may object to the publication of reports in GEPRIS.

## **A. Academic section**

<No more than 120 pages>

<Overlaps with final publications should be avoided. CRCs may refer to such final publications where applicable and appropriate.>

### **1. Research achievements and outcomes**

<No more than 20 pages>

#### **1.1. Summary**

<In a format understandable to the general public, summarise the achievements of the CRC in terms of discovery and/or impact to field of research. Summaries are to be provided in both English and German.>

#### **1.2. The 40 most important publications and patents**

<Indicate the most important publications and patents directly associated with the CRC over its total tenure. Include only published publications and sort them according to:

- a) Peer-reviewed publications (already published or accepted for publication) and monographs
- b) Other publications
- c) Patents both “filed” and “granted”

Under a) and b), list no more than 40 publications. Publications that have been accepted but have not yet been published are to be submitted on CD ROM together with a dated letter of acceptance. Do not list submitted papers and manuscripts.>

#### **1.3. Research achievements**

<Please describe the significant research results obtained, relating these to the original aims or hypotheses and any additional aims or hypotheses developed in the course of the CRC's tenure. Discuss the extent to which they relate to interdisciplinary work and outline the ways in which the CRC's achievements relate to general development in this field of research.>

#### **1.4. Academic events**

<In table format, please list the most important external academic events hosted by or with the CRC. Provide details on the topic, date and location, as well as the most important guests of each event.>

#### **1.5. National and international collaboration**

<List essential collaborations with academic partners in Germany and abroad. List only collaborations that exceed individual contact.

In a separate table, list the CRC's most important international guests and provide details on their home country and institution, as well as duration and form of visit (e.g. guest lecture, visiting scholar, visiting professor).>

### **2. Individual project reports for the final funding period**

<No more than 100 pages>

<For each report, use the template for completed projects available in proposal template 60.200. Report on all projects except for central administration projects.>

## B. Program section

<No more than 20 pages. Transregional CRCs discuss all aspects – where necessary – for each applicant university.>

### 1. Overview of individual projects

<In table format, list all projects ever funded within the CRC. Provide the index number, title, field of research, principal investigator(s) and their affiliation, as well as duration of tenure.>

In a separate table, provide the total sum of funding granted to the CRC for each year of tenure (excluding overhead).>

### 2. Structural impact at host institution(s)

#### 2.1. Impact on research foci and international visibility

<Discuss the impact the CRC had on setting research foci at the host institution(s). Did funding lead to the establishment of new units?>

To what extent did the CRC lead to international visibility and significance of the host institution(s) within the field of research? Which measures were taken to promote awareness of the academic achievements accomplished by the CRC? In what form were results presented internationally?>

#### 2.2. Enriched research environment

<Outline the hiring policies of all applicant and participating institutions in this field of research. Were any (new) chairs or junior research groups implemented or abolished? Was the CRC's staffing expanded or reduced over the total tenure of the grant?>

In table format and sorted according to funding period, please provide information on researchers attracted to the institution. Provide information on type of employment (junior group leader, junior professor, W2/C3, W3/C4...) and sex.>

#### 2.3. Career development

<Which forms of mentoring and support have you found beneficial to early-stage researchers and why? Where applicable, which experiences were made with Integrated Research Training Groups?>

<Please summarize in a table information on the contractual employment duration of all research staff members employed in the last funding period at the Collaborative Research Centre (do not add up terms, but rather list by duration of individual contracts):>

Contract term	Total number of re- search staff	Doctoral researchers and similar		Postdoctoral researchers and similar	
		male	female	male	female
up to 12 months					
up to 24 months					
up to 36 months					
up to 48 months					

In table format, list all doctoral degree completions sorted according to funding period, institution and sex.

To what extent did the CRC impact on the teaching portfolio within the institution(s)?>

## **2.4. Equal Opportunities and Family Support**

<Which measures were taken to ensure equality of opportunity and family-friendliness? Which results were obtained?>

## **2.5. Research infrastructure and data management**

<Did the CRC require investing in major research equipment or buildings? Which technical/methodical platforms were introduced to ensure sustainability of the research findings gathered?

How were research materials and data managed and stored? Which measures are in place to ensure their retention beyond the end of the CRC?>

## **2.6. Transfer and Public Relations**

<Which steps were taken to transfer research findings to industry, business or society? Did research lead to the foundation of spin-off companies or long-term collaboration with business or non-academic partners (e.g. museums, schools, government bodies)?

Which public relations initiatives were taken? Describe their resonance with target communities and the university's internal communications.>

## **2.7. Internal collaboration and management**

<Please outline and critically evaluate means of collaboration and academic exchange within the CRC.

If applicable, how and in what form did the CRC collaborate with local non-university institutions?

How did the internal management of the CRC evolve over its total tenure? >

## **3. Comments on the CRC program**

<Are there any comments that you would like to make with regard to the application procedure or the CRC program itself? Your feedback is highly valuable to DFG reviewers, decision bodies and the head office in developing further the CRC program.>