

Proposal Data and Obligations – Project Proposals

Please note: This form should only be used if an electronic proposal submission via elan is not possible. If you are submitting your proposal via elan, you will be asked to enter the information directly into the electronic proposal form.

[First name last name, city of all applicants]

I. Proposal data

1 Type of proposal

Check the appropriate programme and proposal category.

Programme

Research grants

Research Unit FOR **[number]**
Individual proposal

Coordination proposal

Proposal category

New proposal

Renewal proposal

2 Proposal information

2.1 Title/duration

Enter the title of your research project in German and in English (up to 300 characters each, no special characters).

Title (in German)

Title (in English)

Please state the duration for which you request funding. Note the maximum funding period per proposal in the programme for which you are applying.

months

2.2 Subject classification

Funding proposals submitted to the DFG are evaluated by review boards in which various subject areas are represented.

Please suggest the primary subject area of your proposal. The DFG's subject-area system can be found at

http://www.dfg.de/en/dfg_profile/head_office/structure/programme_contacts/index.jsp

Subject area:

Optionally, you may suggest additional subject areas here:

[Text]

2.3 Supplemental Classification

You may assign one or more supplemental categories here. For more information, please refer to the relevant supplementary instructions under

http://www.dfg.de/foerderung/programme/einzelfoerderung/sachbeihilfe/formulare_merkblaetter/index.jsp

- Transfer Project
- Cooperation with Developing Countries
- Long-Term Project
- Biodiversity

2.4 Keywords

Please characterise your project using appropriate keywords. Please enter at least one keyword:

Keywords (in German):

[Text]

Keywords (in English):

[Text]

2.5 Countries

If the topic of your project relates to other countries, enter the most important ones here. (Do not include international collaborations here.)

[Text]

2.6 Summary

Please provide a short, plain-language summary of the key objectives of your project (up to 3,000 characters, no special characters):

Summary (in German)

[Text]

Summary (in English)

[Text]

3 Participating individuals

3.1 Applicants

Please provide the following information only for persons who will request funding:

Academic degree/title:

First name:

Last name:

Nationality:

Gender: m f

Date of birth:

German-speaking: y n

E-mail address:

Telephone:

Address of the institution that will host the proposed project:

Please enter the address for correspondence, if different from the research center:

3.2 Other participating individuals

Please list researchers from Germany or abroad who will assume significant project responsibility. These individuals will not be applying for their own funding or be funded through the project. Please list their project contributions under 5.4.1 in the Project Description. Additional individuals participating in the project may also be included there. Should the proposal be approved, the names of participating individuals will be included in GEPRIS, the DFG's online project database (www.dfg.de/gepris).

Researchers participating in this programme can be assigned the following roles:

- Co-applicant: researchers who, in addition to the applicants, also assume project responsibility.
- Cooperation partner: international collaboration partners, either in joint projects or calls with international partner organisations.

Application partners in knowledge exchange projects should be entered under the section Participating Institutions.

Please provide the following information for each participating individual.

Co-applicant or
Cooperation partner

Academic degree/title:

First name:

Last name:

Nationality:

Gender: m f

Date of birth:

German-speaking: y n

E-mail address:

Telephone:

Address:

4 Participating institutions

If your project involves other institutions as application partners, please list them here and include their complete addresses. Should the proposal be approved, the names of participating institutions will be included in GEPRIS, the DFG's online project database (www.dfg.de/gepris).

II. Concluding Information

In submitting this proposal to the Deutsche Forschungsgemeinschaft (DFG), all applicants agree to

- adhere to **the rules of good scientific practice**.
- have adhered to the **guidelines regarding publication lists and bibliographies**.
- inform the DFG immediately of any changes to the information provided in this proposal.
- observe all relevant laws, regulations and guidelines that pertain to the project and in particular to attain all necessary approvals, certifications, etc., in a timely manner.
- use the grant exclusively and in a targeted manner to realise the funded project, to conform to the relevant regulations of the DFG, and in particular not to use the grant to finance core support.
- submit research progress reports according to the dates specified in the award letter and to present financial accounts to the DFG detailing the use of funds.
- **and if applicable**
 - inform the DFG immediately if funding for this project is requested from a third party. Proposals requesting major instrumentation and/or those previously submitted to a third party must be mentioned in the Project Description under Additional Information.
 - inform your university's DFG liaison officer about the proposal submission.
 - plan and conduct any **experiments involving humans**, including identifiable samples taken from humans and identifiable data, in compliance with the most current versions of the German Embryo Protection Act (Embryonenschutzgesetz), Stem Cell Act (Stammzellgesetz), Pharmaceutical Drugs Act (Arzneimittelgesetz), Medical Devices Act (Medizinproduktegesetz), and Declaration of Helsinki.
 - adhere to the regulations and provisions of the Animal Protection Act (Tierschutzgesetz) and the Experimental Animals Ordinance (Versuchstierverordnung).
 - if the research project, or parts thereof, are subject to the Convention on Biological Diversity, to follow the *Guidelines for Funding Proposals Concerning Research Projects within the Scope of the Convention on Biological Diversity (CBD)*.
 - examine whether the proposed project involves dual use research of concern and if so, to weigh the benefits of pursuing this work against the risks of potential misuse and to implement measures to minimise these risks.
 - adhere to the provisions of the Genetic Engineering Act (Gentechnikgesetz) with regard to experiments involving genetically modified organisms (GMO).

I/We accept the foregoing conditions and obligations.

I/We agree to:

- **the DFG's electronic processing and storage of data provided in conjunction with this proposal. This information may be passed to reviewers and the DFG bodies as part of the DFG's review and decision-making process.**
- **having all address and communication data relating to the grants holders and institutions (e.g. telephone, fax, e-mail, internet website), as well as information on the content of this research project (e.g. title, summary, keywords, international cooperation), if approved, published in the DFG's project database GEPRIS (<http://www.dfg.de/gepris>) and - in excerpts (grant holder's name, institution and location) - in the "Programmes and Projects" section of the DFG's electronic annual report (<http://www.dfg.de/jahresbericht>).**

- **I/We understand that the electronic publication of this information may be opposed by contacting the appropriate programme contact no later than four weeks from receipt of the award letter.**

I/We accept the foregoing conditions.

Before this proposal can be processed, the DFG requires signatures from all applicants listed above certifying that they accept and will comply with the conditions and obligations as stated. Multiple applicants may sign and submit this form jointly; they may also submit a signed copy of this form separately.

Date/City	Name	Signature(s) (all applicants)
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