

# Module

## Replacements



A module can only be applied for within the appropriate modularised programme. To determine which modules are available to you, please consult the DFG's programme guidelines relevant to your proposal.

### I. Objective

If your project requires that you be released from teaching or administrative duties, you can use this module to request funding for a replacement to take over these responsibilities.

### II. Description

This module is aimed at academics whose job responsibilities include research and who are eligible to request a research sabbatical in accordance with civil service law. Applicants may request funds to pay for a replacement to cover their teaching and administrative duties for up to 12 months<sup>1</sup> in order to enable them to work on a DFG-funded research project.

Replacement funding may be requested if the project requires that the project leader perform certain research tasks to a greater extent than usual and will be able to delegate less work

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<sup>1</sup> In the Centres for Advanced Studies in the Humanities and Social Sciences Programme, the exemption from teaching and administrative obligations may not exceed 50 percent with respect to the total funding duration of the relevant centre. Temporary exemptions of 100 percent are also possible in this programme.

than usual. This module may also be submitted if no other funding is necessary to pursue the project.

The university must be willing to grant the project leader leave for the proposed project duration. Please note that funding cannot be awarded to pay for replacements during a state-funded research sabbatical.

Where possible, replacement regulations should enable early career researchers to gain further qualifications.

The level of funding may not exceed the salary of the person being temporarily replaced.

### **III. Proposal Instructions**

Please state the amount and the time period for which you are requesting replacement funding. If you know who will replace you, apply for a grant in the amount of the replacement's salary, otherwise for a grant in the amount of your salary. Note that the level of funding provided may not exceed your own salary.

Please explain what makes your project unique. Describe why you must perform certain research tasks to a greater extent than usual and why you will not be able to delegate as much work as would normally be the case.

Please include a statement by your university confirming that you will be given a fully paid leave should funding be awarded for your replacement.