

# Guidelines

## Priority Programmes



## **A Establishing a Priority Programme**

### **I Programme Information**

#### **1 Objective**

A Priority Programme is a funding programme with an open call for proposals aimed at the following objectives:

- 1.1 Funding of projects characterised by high originality and quality in terms of their topic and/or methodology.

This programme objective may be fulfilled if, for example:

- the Priority Programme deals with topics that are currently of paramount importance (emerging fields), and/or
- the Priority Programme explores new, even bold methods and approaches, and/or
- it establishes new avenues of research which may influence other research areas, and/or
- the Priority Programme is likely to have a lasting impact on the scientific landscape, also at the international level.

Priority Programmes will not be announced for research areas that are already well established and currently receive adequate funding from other sources.

- 1.2 Added value through interdisciplinary cooperation (interdisciplinarity)

- 1.3 Added value through cooperation between different locations (networking)

- 1.4 Support for early-career researchers participating in the projects

- 1.5 Gender equality measures tailored to the Priority Programme

## 2 Proposals

### 2.1 Eligibility

All researchers who work in Germany or at a German research institution abroad and have completed their training, usually with a doctorate, are eligible to participate in the preparation of an establishment proposal.

From the group of participants, a — typically interdisciplinary — programme committee is formed (maximum five individuals). Committee membership should reflect the relevant subject areas.

The programme committee determines which member will be responsible for coordinating the preparation of the establishment proposal and, if applicable, the Priority Programme during the funding periods (cf. A I 4).

### 2.2 Format and deadline

For the description of your project, please use the appropriate template in German or English provided in the elan portal. The description may comprise up to 25 pages. Please note that proposals may only be submitted via elan

<https://elan.dfg.de>

The CVs and publication lists of the programme committee members must be attached as one PDF file.

Both the publication lists that accompany the scientific CVs and the topic-related publication lists of the programme committee members (part of the project description) are subject to the guidelines for publication lists (DFG form 1.91).

[www.dfg.de/formulare/1\\_91](http://www.dfg.de/formulare/1_91)

Proposals must be received by the DFG Head Office no later than 15 October of any given year.

The Senate decides on the establishment of new Priority Programmes once each year on the basis of recommendations prepared by the members of the review boards at a meeting.

### **3 Duration**

The maximum funding duration is 6 years. This period can be divided as follows: 6 x 1 year, 2 x 3 years, or 3 x 2 years.

### **4 Participants and Coordination**

The coordinator may hold a roundtable discussion in preparation of the establishment proposal. For more information, contact the relevant programme office at the DFG Head Office.

Following the Senate's decision to establish a Priority Programme, the coordinator takes on a guiding role for the programme as a whole to ensure that the programme's objectives will be met. During the review of individual project proposals, he/she is the responsible contact person for the members of the review panel.

During the funding phase, the coordinator supports the individual project leaders in an advisory capacity.

The coordinator submits a progress report on the overall development of the Priority Programme at each project renewal review and is also responsible for submitting the final report. The coordinator is authorised to obtain the information required for this purpose from the project leaders.

Funding for coordination tasks can be requested by submitting special modules (cf. B II).

## **II Obligations**

In submitting the proposal, the members of the programme committee agree to comply with the rules of good scientific practice (cf. B IV).

## **B Individual Projects within Existing Priority Programmes**

### **I Programme Information**

#### **1 Objective**

As a topic-oriented funding programme with an open call for proposals, Priority Programmes provide the opportunity for interdisciplinary networking and nationwide coordination of research projects in fields of current research interest.

Once the DFG Senate has reached a decision to establish a Priority Programme, the DFG will announce it to the German research community by way of a nationwide call for proposals.

#### **2 Proposals**

##### **2.1 Eligibility**

Researchers in Germany, or those working at a German research institution abroad, who have completed their academic training (a doctorate as a rule) are eligible to submit proposals.

Proposals may also be submitted by researchers working at a non-university research institution without being subject to a cooperation requirement regarding the individual proposal.

Participation by researchers based outside Germany is possible if their project is of added value to the Priority Programme at large. This must be explained in the proposal.

##### **2.2 Format and deadline**

The coordination proposal and project proposals can only be submitted via [elan](https://elan.dfg.de)

in accordance with the instructions for project proposals.

[www.dfg.de/formulare/54\\_01](http://www.dfg.de/formulare/54_01)

The submission deadline is stated in the call for proposals. The length of the funding period is also stated in the call for proposals.

## II Proposal Modules

As part of your research project proposal under a Priority Programme, you may submit one or more of the modules listed below. Please see the respective guidelines for additional information on the modules.

### 1 Basic Module

Use the basic module to request funding for direct project costs, project-specific staff, and instrumentation necessary to carry out the project.

[www.dfg.de/formulare/52\\_01](http://www.dfg.de/formulare/52_01)

### 2 Temporary Positions for Principal Investigators

If you would like to propose a position for yourself as the leader of this project, use this module to request funding for your temporary position as principal investigator.

[www.dfg.de/formulare/52\\_02](http://www.dfg.de/formulare/52_02)

### 3 Replacements

If your project requires that you be released from teaching or administrative duties, you can use this module to request funding for a replacement to take over these responsibilities.

[www.dfg.de/formulare/52\\_03](http://www.dfg.de/formulare/52_03)

**The following modules can be submitted by the project leaders for the individual projects in conjunction with the modules above, or by the coordinator for the entire Priority Programme within the coordination proposal:**

### 4 Temporary Substitutes for Clinicians

If this project requires that clinicians conduct research, you can use this module to request funding for temporary substitutes to take over their patient-care responsibilities.

[www.dfg.de/formulare/52\\_04](http://www.dfg.de/formulare/52_04)

## 5 Project-Specific Workshops

If you would like to conduct workshops for your projects or for the entire Priority Programme, you may request funding to help you do so.

[www.dfg.de/formulare/52\\_06](http://www.dfg.de/formulare/52_06)

Please use this module to request funding for all workshops and colloquia that you will conduct within the funding period or for a concluding colloquium. In general, it is not possible to submit a request for colloquium funds at a later date.

## 6 Mercator Fellows

This module enables you to pursue an intensive and long-term exchange with researchers in Germany and abroad. Fellows will partially be on site but will remain in contact with the Priority Programme even after their stay.

[www.dfg.de/formulare/52\\_05](http://www.dfg.de/formulare/52_05)

## 7 Public Relations

To enable you to present your work to the general lay public, you can request funding for public relations.

[www.dfg.de/formulare/52\\_07](http://www.dfg.de/formulare/52_07)

**The following modules can only be submitted by the coordinator on behalf of the entire Priority Programme within the coordination proposal:**

## 8 Coordination

The coordinator may apply for funds needed to coordinate the various projects within the network.

[www.dfg.de/formulare/52\\_12](http://www.dfg.de/formulare/52_12)

## 9 Network Funds

Use this module to request funds for the entire network.

[www.dfg.de/formulare/52\\_13](http://www.dfg.de/formulare/52_13)

## 10 Start-Up Funding

Through this module, research networks can receive funds to help promising early career researchers pursue independent projects.

[www.dfg.de/formulare/52\\_11](http://www.dfg.de/formulare/52_11)

## 11 Gender Equality Measures in Research Networks

This module enables research networks to implement targeted measures to promote gender equality in science and academia.

[www.dfg.de/formulare/52\\_14](http://www.dfg.de/formulare/52_14)

A total of €15,000 per year may be requested.

## III Special Provisions

### Association of Emmy Noether Independent Junior Research Groups

Priority Programmes may associate Emmy Noether Independent Junior Research Groups that investigate related topics. In this case, the Priority Programme proposal and the Emmy Noether proposal should refer to each other. Decisions on both proposals will be made independently of each other. If both the Priority Programme and the Emmy Noether group are established, the junior research group leader will participate in the Priority Programme's shared events. The association can also be established afterwards at the coordinator's discretion.

## IV Obligations

In submitting your proposal to the DFG, you agree to:

1. adhere to the **rules of good scientific practice**.<sup>1</sup>

The general principles of good scientific practice include, among others: maintaining professional standards, documenting results, rigorously questioning all findings, and attributing honestly any contributions by partners, competitors and predecessors.

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<sup>1</sup> The rules of good scientific practice are presented in detail in the white paper entitled „Safeguarding Good Scientific Practice“ and in the [Funding Guidelines - General Terms and Conditions of DFG Grants](#) (DFG form 2.00).



Scientific misconduct is defined as the intentional and grossly negligent statement of falsehoods in a scientific context, the violation of intellectual property rights or impeding another person's research work. The circumstances of each case will be considered on an individual basis. In cases where scientific misconduct has been established, the DFG may impose one or more of the following sanctions, depending on the nature and severity of the scientific misconduct:

- issuing a written reprimand to those involved;
- exclusion from the right to apply for DFG funds for a period of one to eight years, depending on the severity of the scientific misconduct;
- revoking funding decisions (complete or partial cancellation of the grant, recalling granted funds, demanding repayment of funds spent);
- demanding that those concerned either retract the discredited publications or correct the falsified data (in particular by publishing an erratum), or appropriately indicate the DFG's retraction of funding in the discredited publications;
- exclusion from acting as a reviewer or from membership in DFG committees for a period of one to eight years, depending on the severity of the scientific misconduct;
- denying voting rights and eligibility in elections for DFG statutory bodies and committees for a period of one to eight years, depending on the severity of the scientific misconduct..

By accepting funding, the recipient agrees to

2. use the grant exclusively and in a targeted manner to realise the funded project. The use and accounting of funds must conform to the relevant regulations of the DFG.
3. submit progress reports on the research according to the dates specified in the award letter and to present financial accounts to the DFG detailing the use of funds.

The DFG expects that the findings of the projects it funds be made available to the public.

## V Publication of Data on Grant Holders and Research Projects

The data necessary for processing your proposal will be stored and processed electronically by the DFG.

By submitting a proposal you agree that, if the proposal is approved, your work address and contact details (name, institution and location, phone, fax, e-mail and website) as well as information about the content of the project (e.g. topic, summary, keywords, subject area, DFG programme, funding period, international connections) will be published in the GEPRIS information system

[gepris.dfg.de/en](https://gepris.dfg.de/en)

and may be published in other, non-commercial publications and databases created in cooperation with the DFG.

You may withdraw your consent to full/partial publication at any time, without affecting the lawfulness of any processing carried out prior to your withdrawal. If you would like to withdraw your consent, please notify the responsible DFG programme contact, preferably in electronic form.