

Guidelines

on Writing an Interim Report under the Heisenberg Programme



Disclaimer: The English translation of this document is provided for informational purposes. In the event of a discrepancy between the English and the German versions, the German text takes precedence.

Deutsche Forschungsgemeinschaft

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Preliminary Remark

At the end of the third funding year, an evaluation takes place based on an interim report: this is the basis for deciding whether there will be a second funding phase. The report must be understandable without referring to additional literature. The text of the report is the sole basis for evaluation. Please submit this interim report to the DFG six months before the end of the third funding year.

It must be submitted as a PDF file via the elan portal and there must be no password protection or access restrictions on the electronic documents for the purpose of reading, copying and printing. It is to be written in German or in English (as for the proposal), the font should not be smaller than Arial 11 point, with line spacing no less than 1.2.

elan.dfg.de

Interim Report

Please preface your report with a **cover sheet** in which you provide the following general information:

DFG reference number:

Name:

Official address(es) (institute/chair):

Topic:

Reporting period:

The interim report should be geared towards the programme objectives (preparation for an academic leadership position and involvement in further research projects – achieving progress in research).

Please explain the following points in no more than **five pages**:

a. Academic progress

Please describe the progress of your work as compared to your original plans. This is also where you should set out your further plans for the second funding phase.

b. Progress during the funding period and academic career advancement

Describe your career path to date over the course of the funding period. Based on your choice of variant, please outline any changes of variant, describe your integration in the research institution and, where applicable, your involvement in teaching. Explain how you are preparing to take on an academic leadership position in connection with the funding programme and whether you have already applied for a professorship or a comparable position.