

# Guidelines

## for the Review of Research Fellowships

### I Programme Information

Research fellowships are awarded for a specific and discrete research project abroad that will be pursued either individually or under the supervision of a qualified researcher. Within this project the fellowship may also be used to prepare for the habilitation or equivalent qualification, to become familiar with a particular avenue of research or to learn specialised research methods. Research fellowships serve to promote early career researchers. As an exception, researchers who do not fall into this category may receive funding to dedicate themselves to a research topic of particular importance (see the Guidelines for Research Fellowships – DFG form 1.04).

[www.dfg.de/formulare/1\\_04](http://www.dfg.de/formulare/1_04)

#### **Please note:**

General Guidelines for Reviews (DFG form 10.20) are available at:

[www.dfg.de/formulare/10\\_20](http://www.dfg.de/formulare/10_20)

The review should not exceed two pages in length.

## II Structure of the Review

1. How would you evaluate the soundness of the preliminary work, the quality of publications (please refer to the Guidelines for Publication Lists) and the **qualifications of the applicant** – both in general and in terms of the proposed project? Is the applicant qualified to independently lead the proposed project?
2. How would you assess the **quality of the project**, especially with regard to originality and the anticipated contribution to knowledge?
3. To what extent do the **objectives and work programme** convincingly reflect clear working hypotheses and an appropriately distinct topic? Please comment on the strengths and weaknesses of the planned investigations, the suitability of the methods and the appropriateness of the schedule.
4. How would you assess the **work and research environment** at the institution where the project is to be carried out?
5. Please provide a **clear recommendation** as to whether the proposal should be approved. If so, comment on whether the requested funds are justified and reasonable in relation to the proposed project, making recommendations for adjustments to the budget as necessary.
6. Other aspects

If the proposal involves requests for specialised literature, please note the following:

Funds for purchasing specialised scientific publications may be granted in exceptional cases where the publications in question must either be permanently available to the project but are not purchased by the institution, or when they are not available through interlibrary loan. With this in mind, please state explicitly whether you believe the funds for procuring the specialised literature listed in the proposal should be approved.